

1 Orientation for new Executive Committee Members  
2 12/15/2009 12:30 PM Central  
3 All executive committee members and committee members are welcome and encouraged to attend.  
4  
5 Executive Committee Meeting  
6 12/15/2009  
7 2 - 4 PM Central  
8 3 PM - 5 PM Eastern Time  
9  
10 **Approved Minutes taken by: Ursula Smedly**  
11 **Submitted electronically: February 9, 2010**  
12  
13 On Campus participants Conference Bridge Dial 820014  
14 Off Campus Local participants Conference Bridge Dial 706-542-0014  
15 Conference Bridge Dial toll free 1-866-652-6689  
16 You will be prompted to enter the Conference Bridge Code 436 followed by #  
17  
18 Adobe Connect Web Site <https://umconnect.umn.edu/anrep>  
19  
20 Present:  
21 Mike Reichenbach  
22 Sandy Smith  
23 Sue Donaldson  
24 Amy Grotta  
25 Mindy Habecker  
26 Ursula Smedly  
27 Jeff Schalau  
28 Mike Kuhns  
29 Eleanor Burkett  
30 Bill Hubbard  
31 Will Sheftall  
32  
33  
34 Action Items from 11/09  
35 1. Need to reinvigorate State Champions. Step 1: Send an e-mail out to the membership encouraging  
36 them to come forward. Step 2: make calls to states that did not reply to e-mail.  
37 2. Sandy suggested that we track dates of policy adoption/amendment/revision in the ANREP Policies  
38 and Procedures Manual as we move forward.  
39  
40  
41 AGENDA  
42 Draft ANREP Board Meeting Minutes 11\_17\_09.doc  
43  
44 Are there any additions to the Agenda?  
45  
46 Approval of Minutes from November  
47 **Motion: Sandy, Sue seconded, approve minutes as written. All in favor. Motion carries.**  
48

1 Presidents updates  
2 Letter to Colien Heffernan  
3 updated for Almeshia Abdullah and Darcy Batura  
4  
5 ITEM 1 -- Executive Secretary Report -- Bill Hubbard  
6 Dues will be sent out Jan 1st, first of year. Lost quite a few members, not sure why, whether dues,  
7 economy or ? Oregon State has collected their state dues, Florida will be doing the same shortly, so Bill  
8 won't have to send announcements out to those members. Bill received check from Galaxy, finally.  
9 He'll send Will a deposit memo. Continues to work with Matt on website, as well as awards update.  
10 Any additional info to post, let Bill know and he'll get with Matt. Also, still receiving some checks in the  
11 mail for the Conference for those who aren't doing so online.  
12  
13 ITEM 2 -- Treasurer report -- Will Sheftall  
14 \$46,666.49 balance, includes escrow  
15 We have purchased as part of Conference planning, purchased an annual subscription (Updated  
16 encrypted version) to Survey Monkey at \$313, paid out of the Conference registration fees, but will have  
17 it beyond the use of the conference. The original was \$213, and opted to upgrade for \$100 for the  
18 encrypted version.  
19 Mike R.: This went through the Conference Committee, that this was needed for the Conference, for  
20 use for folks to use for some of the optional activities. The encryption provides our members with some  
21 security.  
22  
23 ITEM 3 2:20 PM Central -- Update from NIFA -- Eric Norland  
24 Restructuring from CSREES  
25 Transitional assignments are being made with deputy administrators. The previous 4H acting deputy  
26 now, was our natural resources and environment assignment. Our deputy has yet to be assigned. Frank  
27 Boutler (Sp?) has a background in Economics and Community systems, has been a West Virginia faculty  
28 member, with a Parks and Recreation background. He'll become our deputy administrator.  
29 Deputy administrators have been working to upload data across disciplines to see where people might  
30 fit best.  
31 Most in the Natural Resource Unit will transition into the unit of Climate, Environment and Renewable  
32 Energy. After people are place, it'll go for Civil Rights review, then to Congress.  
33 As for teams of National Program leaders, they're working on rfps for AFRI, which will be out mid-late  
34 June. Looking at \$60 million or more in appropriations. In FY 2011, may have big increases otherwise  
35 can expect fairly level funding. Dan Cassidy, Eric and others will go through these and find programs  
36 where Extension and Natural Resources fit well.  
37 The old NRI and current AFRI have about 20-30 programs. He expects that this list will shorten as the  
38 Secretary will be focusing on the five program areas:  
39 1. Keep American agriculture competitive while ending world hunger  
40 2. Improve nutrition and end child obesity  
41 3. Radically improve food safety for all Americans  
42 4. Secure America's energy future through renewable biofuels  
43 5. Mitigate and adapt agriculture to variations in climate  
44 Two of the five are natural resource related.  
45 These will be at the center of these rfps.  
46 Need to focus our efforts in terms of scale and impact. They will be larger awards than in the past, some  
47 will be continuation awards. For example, a four or five year program, they'll fund one year with

1 continuing funding contingent on performance in year one. There will be more review, more oversight  
2 with regard to funded programs. Will be very difficult and more competitive than in the past.  
3 Still have the requirement that up to 30% of AFRI dollars be spent on integrated projects  
4 (Extension/Research)

5  
6 Mike K: Natural Resources fits with regard to energy and climate change. Forestry, rangelands, wildlife  
7 as relate toward climate change and renewable energy.

8 Mike R: At PILD last year, they met with Dan and Frank. Would like to do something similar this year.  
9 Eric agrees to help with the process again this year. Would also like to meet Monday afternoon for a  
10 couple of hours. Jeff will also be there.

11 After January 1<sup>st</sup>, Jeff, Eric, and Mike R. can meet to discuss and plan for their meeting at PILD. All the  
12 program leaders are excited about these changes.

13 Mike R: We have enough time to work on talking with our membership to get good attendance at PILD  
14 this year.

15 Jeff: Let's point out resources on our website, like JCEP's website and the resources on that site as well.

16 Eric: What about State Champions? Would they be a group to target (to attend PILD)?

17 Jeff: Yes, also Regional Directors

18 Mike R: What about an ANREP Chapter around Washington DC?

19 Eric: Yes, he'll do some prep work prior so can be discussed at PILD. Also, lots of people within the  
20 Institute as well as additional non-extension folks may be interested in joining ANREP.

21  
22

23 ITEM 4 -- PILD Mindy Habecker

24 Arlington VA April 26-28, 2010

25 Conference has moved toward providing more professional development opportunities within the  
26 framework of the PILD meeting. This year, three states will be presenting on how they train strategic  
27 stakeholders, doing business at the state and national level. Wisconsin sends between 30-35 delegates.  
28 Also, NC and IL will be talking about working with grass roots organizations. One of the keynote  
29 speakers will be the White House Chef, who will speak to health and hunger issues.

30 It's been a fun committee to work with, but Mindy will be leaving in April, when we'll have to appoint  
31 another to the committee. Cost is \$350 for the Conference, \$220/night for hotel.

32 Mike: Last year, ANREP met, approximately 15 members were in attendance. Suggest that this year, to  
33 schedule Hill visits prior, to avoid conflict with States visits.

34 Many thanks to Mindy for serving on the committee for the past 3 years. She felt that it is well worth  
35 the time commitment of three years and the experience.

36  
37

37 ITEM 5 -- ANREP Award Winners 2009 Report from Joan Bradshaw

38  
39

39 ANREP Award summary 2009 10 20 09.xls

40  
41

41 Will be recognized at the conference in Alaska.

42 Sue: Look at list, send out a new solicitation for awards again.

43 Eleanor: Link is on the wiki

44  
45

45 ITEM 6 -- Conference update Eleanor Burkett

46 Registration online, 22 so far.

47 Bill: Received one paper registration. That makes 23 total.

1 7 workshops have been taken care of. 4 roundtables have been confirmed. 60 oral presentations have  
2 been confirmed, 4 have declined, and 4 have not yet confirmed, for a total of 68 possible. Poster  
3 sessions- a number have yet to be confirmed. Brenda and Jeff are helping with this. Eleanor said their  
4 confirming but not 100% sure. That's potentially 75 or so people who would also be registering (not  
5 including posters.)  
6 Working with Jeff for the final program and then will work with Kendra to start working on the book.  
7 Sandy: registration charges are a concern  
8 Eleanor: Has a list of issues that have been following up on. Question for Jeff: Confirmation number on  
9 registration? Jeff: No, not yet.  
10 Eleanor will find out who we need to talk to- a guy name Chris? She needs someone who can help  
11 beyond the technical stuff.

12

### 13 Keynote

14 Ron called Eleanor yesterday. Glenn Ahrens on climate change in Alaska. Hasn't talked with Jeff as of  
15 yet.  
16 Jeff and Eleanor will work on overall program, see where the holes are, etc. Also will work with Mike R.  
17 to fill in spots.  
18 Conference planning conference call will be January 7.  
19 Need to add/subtract folks to the new ANREP list:  
20 Add Mike Kuhns, pres-elect  
21 Subtract Darcy Batura  
22 Add Amy Grotta (Western Region Representative)  
23 Add Dean Solomon- Assistant to the Treasurer  
24

25 Jeff: not much more to fill in on Conference. Eleanor has done a wonderful job in leading the charge!  
26

27 Mike R: Needs help in 3 different areas: Scholarship & Exhibitor committee- Jim Freid

28 1) brochures have not gone out yet

29 2) We have received a few phone calls about web technology- for those who can't attend. Using  
30 technology would allow them to attend. Plus we could charge a small fee for added revenue. Doesn't  
31 necessarily have to be a volunteer from Alaska. Mike R. would like to broadcast the Keynote. There is a  
32 technician that we will be paying that has done audio but not video.

33 Jeff: Put a call out for help

34 Mike: These are all areas for needed help

35 3) Pre-conference interviews with speakers. If this is to happen, will need to work with Peter Stortz and  
36 public radio and UAF to make connections. Interviews need to be done prior to the Conference and  
37 then broadcast on NPR stations across the country. This would promote ANREP as well as Extension  
38 then, when we get to Alaska, do follow up interviews there.

39 Jeff: Probably local help needed for that.

40 Mike: Yes, but need someone to coordinate with Eleanor to get names and info on talks, select a few  
41 and then prioritize and work out logistics.

42 Eleanor: She'll be there the week before and can help do this.

43 Jeff: Discuss this on January 7<sup>th</sup> conference call.

44 Amy: Working on Pt. one. No follow up. What is needed?

45 Mike; A bunch of brochures need to be mailed out, Mike took all his people he's come in contact with  
46 and sent the list to Andy Perleberg.

47 Amy: Will find out from Andy where they're at on this.

48 Jeff: Many companies who decide on who they'd like to support, do so in the 1<sup>st</sup> part of the year.

1 Amy will let Mike and Eleanor know what she finds out.  
2 Eleanor: Who's doing the poster sessions? Will find out later. Also she made reservations for airlines  
3 tickets. Planes are filling up. Eleanor is driving the rental van for the Denali trip. ANREP will pay the  
4 rental and parking fee for the van. Would like Sue to send out another notice- something like 10  
5 reasons to go. Send suggestions to Sue.  
6 Mike: Lifetime membership cost?  
7 Sue: Recalls it was 5 times the membership rate?  
8 Would be a question for Bill.  
9 Dr. Heffernan was our CSREES administrator but is now an advisor to the Director. Sue has written a  
10 letter to her on behalf of ANREP, signed by Sue, Mike, and Jeff. Want to provide her with a lifetime  
11 membership. Need consensus on this item. The amount falls within the amount for discretionary funds.  
12 Board agrees to grant this membership and use discretionary funds to do so.  
13 Jeff: Notes that we need to fix the brochure (online) on this point.  
14  
15 Need to add Dr Hefferan to lifetime membership list (Bill). We have money budgeted each year for  
16 discretionary funds.  
17  
18 **Action:** Bill and Matt will fix the pdf online.  
19  
20 Jeff: propose to have our Tuesday meeting in January on the 19<sup>th</sup>. Same time, but would change  
21 following meetings to maybe the 3<sup>rd</sup> Wednesdays of each month? Will send out a doodle message to  
22 see what works for everyone.  
23 Time for our calls has been 2pm Central. Stick with that for the 19<sup>th</sup> call.  
24  
25 Question for Eleanor and Mike: can we still use Adobe Connect through U of MN? Yes.  
26  
27 First of year, put budgets on the agenda. Report for FY 09 (Will) and preliminary FY 10  
28  
29 Tentative Agenda:  
30 Calendar for 2010  
31 Budget report  
32 Conference updates  
33 NIFA  
34 Will: From November minutes- how to pay all the bills? Work on when Alaska folks are on the phone.  
35 Question in November regarding lodging, meals, vans. How will we handle? Peter suggests putting on a  
36 personal credit card. Possible options are: 1) bank card for account 2) write checks prior or 3) write  
37 checks as we go. Need to figure out how to proceed.  
38 Eleanor: Also, need to set up future conference planning calls on January 7, 2010.  
39 Bill: Thank you Mike for a great year of leadership.  
40 No news on Almeshia, but will send her a card.  
41 **Jeff: Motion to adjourn.**  
42 **Bill H: Second.**  
43 All in favor.  
44 Adjourn 2:45pm.  
45