

1 ANREP EXECUTIVE COMMITTEE MEETING

2 **MINUTES**

3 February 17, 2009

4 2PM Central Time

5 **Approved Minutes**

6 *Ursula Rosauer, Secretary*

7 Present:

8 Mike Reichenbach, President -- reich027@umn.edu

9 Sue Donaldson, Past President -- donaldsons@unce.unr.edu

10 Ursula Rosauer, Secretary -- urosauer@nmsu.edu

11 Will Sheftall, Treasurer -- sheftall@ufl.edu

12 Eleanor Burkett, North Central -- burke044@umn.edu

13 Sanford "Sandy" Smith, Northeast -- sss5@psu.edu

14 Darcy Batura, Western -- Darcy.Batura@kingcounty.gov

15 Brenda Allen, Southern -- allenbm@auburn.edu

16 Andy Perleberg, Scholarship-- andyp@wsu.edu

17 Guests: Eric Taylor, Extension Forester, TX, ANREP liaison to Roundtable on Sustainable
18 Forestry, Ron Mahoney and Bob Wheeler (2010 Fairbanks, Alaska Conference)

19 Absent:

20 Joan Bradshaw, Awards-- jpbradsh@UFL.EDU

21 Jeff Schalau, President-elect -- jschalau@ag.arizona.edu

22 Bill Hubbard, Executive Secretary -- hubbard@warnell.uga.edu

23 Almeshia S. Brown, Newsletter -- abrown23@wvstateu.edu

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APPROVAL OF THE MINUTES FROM THE JANUARY 19th Meeting

[[file:ANREP minutes 01_20_09 draft.doc]]

Motion (Sandy): Approve minutes from January 19, 2009 meeting. Sue second. Discussion: Will submitted Addendum to Treasurer's report. Ursula will insert Addendum into this month's minutes. Minutes approved.

ITEM 1: TREASURER REPORT

Not a lot of money being spent right now. Quarterly payments continue. JOE event, Doug reimbursed. Sue as well. Question, when will JCEP settle with ANREP? Sue clarified that overall bill will be submitted against Galaxy account in a couple of months. Any monies left over will be dispersed. Will will handle the reimbursement. Discussed moving escrow dollars into a savings account. We need to anticipate \$10,000 to be set aside for next Galaxy. Each of the organizations need to front money ahead of Galaxy. Need to budget. Also, Mike needs to be reimbursed for JCEP meeting, as well as Jeff and Brenda for the regional meetings, at \$1500 per meeting. Also costs associated with last week's webinar. Mike will review costs before sending onto Will.

ITEM 2: NEWSLETTER REPORT

Comments for Almeshia: From Sue, great job on this last newsletter. Also great job with recruiting articles. Sandy enjoyed working with Almeshia this last go around. Mike also felt it was a great newsletter and the work that went into it. Eleanor, representing the North Central Region, will be the next to solicit articles for the next newsletter.

ITEM 3: COMMITTEE REPORTS

AWARDS COMMITTEE (submitted by Joan Bradshaw (absent) via email 2/17/09)

Good Morning all, Feb 17, 2009: I will not be able to participate in the committee meeting today but wanted to update you on what has been accomplished regarding the ANREP awards program. Recently Mike forwarded a request for judging assistance and we had ten responses from the following states: AR (1), CT (1) FL (4) IL (1) NC (2) VA (1). Please see the attached spreadsheet with details. Would the ANREP Board like a broader representation or should we

1 plan to use what we have to date? I will remove my name for the judging portion of the award
2 program and will focus my efforts on developing a simple web-based awards submission
3 process.

4 This year we are attempting to improve the award application process by launching it through
5 "Survey Monkey". This menu driven process should simplify entry submission and hopefully
6 encourage more members to apply. The ANREP webmaster has graciously agreed to help with
7 uploading awards submissions. I hope to send a draft to the webmaster by the end of this week so
8 we can work out the "bugs" prior to posting it to the website. Please let me know if you have
9 questions or concerns. Thank you. Joan

10

11 Concern: Geographical representation.

12 Originally, there were to be reps from each region to serve on the committee. Will wondered if it
13 wasn't the job of the regional reps to recruit folks. Darcy will help recruit in the West. May 2008
14 business meeting minutes show interested membership.

15

16 **Motion (Will): Each Regional Representative will be responsible for soliciting interested**
17 **members from their region to make up the Awards Committee that Committee made up of**
18 **eight people, two from each region, each serving staggered two year terms.** Motion died, as
19 Executive Committee agreed that Joan is already in the process of handling awards for this year.
20 Mike will have discussion with Joan regarding broad representation, number needed to serve,
21 etc. Representation needs to have balance within the committee as well, regarding county
22 agents, etc. There also needs to be a mechanism for alternates within the committee, in the case
23 of conflicts of interest.

24 Joan is working with Bill on electronic submission of awards in order to alleviate the issue of
25 duplication of materials. Submission deadline unclear, but looking at a later date, perhaps June
26 15th. We need to find out so we can send email heads up notification out to folks.

27 Darcy will recruit for the West, with special attention on the Idaho State Chapter. The other
28 regions are covered. Sue will email names to everyone as listed in May 2008 minutes.

29

30 ITEM 4: ANREP 2010 CONFERENCE (Eleanor Burkett, Bob Wheeler and Ron Mahoney)

31 Field tours:

1 Do we need to include any fee for ANREP to cover its expenses on this trip? Yes, build in 10%
2 per trip add to cost per person that you figured out.

3 Be sure to market these as educational field tours – always!

4 Can non ANREP people go on these trips? The answer is: YES! Set a non-member fee for the
5 conference (cost of membership for example).

6 Age minimum? Local committee will discuss and set. Handicap Accessible - okay for Valdez if
7 they can get on and off the bus, but not to Brooks Range.

8 If you have any comments about the tours please send them to Eleanor as soon as possible and
9 she will get that to the local committee.

10 If you have any comments regarding the ABSTRACT stuff please email Eleanor with them.

11 We will be working on the overall website.

12

13 Approval is being sought from ANREP Executive Committee

14 Eleanor will report on two tours. The printed documents can be downloaded from this website. A
15 map can be found at <http://www.photoseek.com/Alaska3.html>. Should the local committee spend
16 time on putting together a 3rd tour?

17 [[file:Post Conference Field Trip_to Valdez_Compacted_Final Draft.doc]]

18 [[file:February 6Stakeholder input.docx]]ANREP EXECUTIVE COMMITTEE MEETING

19 Set up call times for the overall program. Who are our guest speakers?

20 Conference planner. Mike will work with Eleanor on this.

21 Contracts with hotels

22 Contract with Utah State

23 MOU with University of Alaska Fairbanks

24

25 ITEM 7: WIKISPACES REVIEW (Mike)

26

27 <http://www.commoncraft.com/video-wikis-plain-english>

1 Mike presented to the Executive Committee a 20 minute tutorial on the use of Wiki's.

2

3 ITEM 6: PRESIDENTS REPORT (Mike)

4 JCEP input on the establishment of the National Institute of Food and Agriculture at the
5 Department of Agriculture

6 See attachment. [[file:February 6Stakeholder input.docx]]

7 JCEP Regional Meetings

8 ANREP - NACDEP Webinar

9 Special thank you to Brenda for all of her work on the regional meeting. Webcast, 17 (Dr.
10 Pearce), 130 in attendance at the facility. ANREP/NACDEP, 7 in attendance. Good discussion
11 around collaboration between the two organizations. Looking at doing a joint conference call
12 with the NACDEP Board. Mike will be working with their President on putting this together.
13 Will attended and felt the discussion was good and professional development subject matter on
14 wills was good. Mike has gotten feedback from 40, almost half from the webinar responded.
15 Comments were all good. Eleanor really was excited about doing this kind of work online, etc.

16

17 ITEM 7: POLICY MANUAL (SUE)

18 Work continues regarding going through reviewing minutes in order to develop out policy
19 manual. Ursula and Sue will continue this work. Jeff and Eleanor have been excused from this
20 task, due to other commitments.

21

22 NEXT MEETING: March 17, 2009 2pm-4pm Central Time

23 Eleanor Burkett and Mike Reichenbach will be unable to attend.

24 Eleanor moves to adjourn. Seconded by Sue. All approved. Meeting ended 4:13 PM Central