

## **ANREP Executive Committee**

**June 16, 2009, 2 pm – 4 pm Central Daylight Savings Time**

### **Approved Minutes**

**(Sue Donaldson, fill in Secretary)**

**Attending:** Eleanor Burkett, Sandy Smith, Jeff Schalau, Sue Donaldson, Mike Reichenbach, Darcy Batura, Ben Jackson, Brenda Allen

**Absent:** Bill Hubbard, Ursula Rosauer, Will Sheftall

#### **Approval of minutes of the May 19, 2009 call:**

Eleanor made a motion to approve the minutes as corrected; Darcy seconded. One correction: "Eric has indicated that we should pursue asking for money, but also for having National Program Leaders present at the conference as paid registrants."

#### **Membership news**

**Bill Hubbard**

1. Awards program seems to be generating new and returning memberships. I probably have another 30 since our last meeting! Total membership is just over 380+ (paid). Target is about 400 paid members.
2. Online Awards Submission Process is working well. See below for more information about awards.
3. I just this week received a lengthy report from the NACDEP folks on how they went about their 501(c)(3) process. I will forward that on to you ASAP.

#### **Awards news**

**Matt Howell**

So far there have been 38 nominations started online. Of those 39, 21 have been completed and submitted for judging. The other 17 have been saved for completion later. Most of the nominators have been able to submit all of the materials online. Matt Howell has received 3 DVDs and 3 publications via mail that he will digitize and upload to the nominations online. Matt has started developing an administrative interface that will allow the submissions to be judged all online and should have it functional soon.

Question: Can awards committee members nominate others for awards? The board agrees that committee members can nominate as long as they do not participate in judging.

#### **Update from JCEP Board Meeting**

**Jeff Schalau**

See [www.jcep.org](http://www.jcep.org) for minutes of the meeting. Next year, only one Regional Leadership Meeting will be held (Nashville, TN). The Galaxy IV conference will be held in Pittsburg, PA Sept. 15-22, 2013. We have a new undersecretary for REEO (research, education and extension office), Dr. Shah, who is assembling his staff currently.

## **CSREES Update**

**– Eric Norland (joined us at 2:20 pm).**

A CSREES update will be provided as a regular item on upcoming calls. Eric gave us more information on Dr. Shah and new leadership/opportunities for NIFA.

The President's fiscal 2010 budget has been released and hearings will occur. Smith Lever has level funding, as does water quality and new technologies (eXtension). New initiative: rural revitalization (\$70 million additional in CSREES budget); includes \$28 million to improve rural quality of life (Smith Lever 3D line).

We become NIFA (National Institute of Food and Agriculture) by Oct. 1. New director will be a political appointee (rather than Colien Hefferan).

Dan Kugler and Greg Crosby met with Eric to discuss the Fairbanks conference in 2010 and plan to participate at several levels, especially ways in which ANREP can better partner with national program leaders. The transition to NIFA will be complete and they will provide information on changes. A Saturday afternoon session on communities of practice is planned (Ben also has an interest in this), as is an administrator's session and workshops. Dr. Kugler has committed his participation with the understanding that his role may change. It is highly likely that CSREES will provide \$5000 towards conference expenses - we need to follow up.

RREA fiscal 2009: Emphases (national focus funds): Wildlife and fisheries on forested and rangeland ecosystems; eXtension community of practice on forests and climate change; seeking a proposal to engage in a cooperative agreement to develop the next strategic plan for RREA. Will review proposals in July.

Eric has considered the formation of a "national capitol" chapter that could include national program leaders. Jeff will send him information on forming a chapter. Eric left the call at 2:53 pm.

## **2010 Conference Update**

**Eleanor Burkett**

a. Review DRAFT of conference overview and agenda - see draft; agenda looks great.

b. Approval of conference fee structure:

- \$335 - all JCEP organization members before Sept. 1 (includes ANREP, ESP, NAE4HA, NACAA, NEAFCS and NACDEP)
- \$385 - non-JCEP organization members before Sept. 1 and ANREP members who want to pay dues for 2010, The early bird \$385 includes membership in ANREP for 2010).
- \$405 - after Sept 1 all persons. This includes membership in ANREP for 2010.

Sandy moved to approve the fee structure as presented by Eleanor, seconded by Brenda. Discussion: Sandy asked why the early registration date is much earlier than in past years. There is some interest in splitting fiscal years. Also, we need to encourage people to start registering and making travel plans.

Sandy asked for special significance to the date of Sept. 1. Most airlines do not allow you to book out more than about 320 days. A change to Nov. 1 was suggested as an amendment to the motion. Sandy asked about a guest rate. This is under investigation currently, as are student discounts (\$205 rate set to cover fixed costs). Sandy withdrew his motion (Brenda agreed). We need to tie notification of presenters to the early bird date to give ample time for presenters to pay their registration fees.

c. Registration website

d. Abstract: 127 abstracts have been submitted to date; suggestion is to extend deadline to 7/18/09. Board agrees. Eleanor will send out notification and asks that regional reps work with state champions and contacts to get out the information to all extension staff across all disciplines.

e. Conference planner

Mike Reichenbach contacted Susan Kramer and Susan is available and willing to work with us for a rate of \$30 per hour. This provides us with flexibility and control over our budget. I will ask the board to vote on hiring Susan to work on specific tasks as outlined by the conference committee. Susan will be sending a contract to me today. Working with Susan we would be able to set fees for the tours.

***Brenda moved to authorize Mike to sign a contract with Susan. Jeff seconded the motion. Carried unanimously.***

***Sandy moved and Jeff seconded to adjourn the meeting at 2:01 pm. Carried unanimously.***