

To: ANREP Membership
Re: ANREP Administrative Council meeting minutes December 20, 2002
From: Janean Creighton, ANREP Secretary, Washington State University

In attendance:

Mike Kroenke, Wisconsin, President
Joe Schafer, Florida, President-elect
Bill Hubbard, Georgia, Executive Secretary
Chuck Gay, Utah, Past President
Deborah Hill, Kentucky, Treasurer
Janean Creighton, Washington, Secretary
Vivian Simone-Brown, Oregon, Western Regional Chair
Mindy Habecker, Wisconsin, North Central Regional Chair
Ben Jackson, Georgia, Southern Regional Chair
Jonathan Kays, Maryland, Northeastern Regional Chair
Jeff Kirwan, Virginia Tech, Newsletter Editor
Larry Biles, USDA-CSREES, National Program leader
Chris Schnepf, Idaho, Membership Committee co-chair
David Waterman, Virginia, ANREP 2004 conference organizer

President Mike Kroenke called meeting of the ANREP Executive Board to order at 9:05 AM PST.

As Mike prepared to pass the gavel to Joe Schafer, our new ANREP President, the Executive Board also welcomed Scott Reed as the new President-elect. Although Scott was unable to attend the conference call, the committee would like to extend to him greetings and salutations! We are looking forward to working with him throughout the coming years.

I. Newsletter Update

Jeff Kirwan detailed the upcoming ANREP newsletter. This issues spotlight is on the Western region, spearheaded by Viviane Simon-Brown (Oregon). Included in the Fall 2002 issue will be the first President's report by Joe Schafer, updates on upcoming JCEP regional meetings, and the PILD and Galaxy II conferences, and information about the recent formation of a New York ANREP State Chapter.

Deadlines for submissions to the spring and summer newsletters will be sent out by to the membership by editor, Jeff Kirwan.

II. 2004 ANREP National Conference Planning

David Waterman, Virginia tech, discussed the potential site selection for the 2004 National conference in West Virginia. The purchasing office at Virginia tech reviewed 5 RFP's from different resort/meeting centers as potential conference sites. The unanimous choice is the Ogle bay Resort in Wheeling West Virginia. The dates for the conference have been tentatively set for May 15 - 19, 2004. There was a motion by the Exec. Board to accept the Ogle bay Resort, West Virginia location and the proposed conference dates; the motion was seconded and accepted unanimously.

The possibility of including disciplinary breakout sessions was introduced. It was suggested that the ANREP Board and the Conference Planning Committee would more appropriately discuss this and other specific programmatic topics at a later date.

III. ANREP Strategic Plan Update

Ben Jackson, committee chair, recommended that he and Joe Schafer identify subcommittees and chairs to address the 6 action items as defined by the ANREP membership during the 2003 National Conference. It was suggested by the Board that there might be existing committees that could provide a suitable framework for the operation of these ad-hoc committees. For example, existing committees could serve as “parent” committees for each of the action items. In addition, the chair of each ad-hoc committee could report directly to a member of the Executive Board

Ben indicates that he will make the manuscript developed from the 2002 membership survey in Florida available on the ANRTEP web site.

IV. Executive Secretary Report

Bill Hubbard, Executive Secretary, remarked that as of December 16th ANREP can boast 386 members. Unfortunately, only about 350 of those have renewed their membership for 2002. Bill said he should have a better idea of how many after he purges the consistent non-renewing members from the database.

It was suggested that Regional Reps might ask the state champions to contact delinquent members and encourage them to re-new their membership before the purging begins.

The state extension Directors have been added to the ANREP listserve, so they can be updated on ANREP activities.

V. Update from The Hill

Larry Biles provided updates on the ECOP Natural Resource team (chaired by Nancy Bull). He reports continued progress made benefiting ANREP. However it is uncertain how the recent turnover of the 108th Congress will impact natural resource issues and interests in the near future. Needless to say, all eyes will be focused on D.C. during the next few months.

VI. State Champion/Chapters Update

Chris Schnepf, membership co-chair, reports that there are approximately one dozen states without state champions. Efforts to ratify this continue.

State chapters are popping up all over these days! Following the success of Florida’s ANREP state chapter, New York has recently formed a state chapter as well. In addition, Idaho ANREP members are beginning to look into establishing state chapter bylaws, and are planning their first state chapter meeting later this spring.

Washington state members have also expressed interest in a state chapter, but discussions are still in the preliminary stages.

Some call participants expressed difficulties in identifying individuals to spearhead the movement towards creating a state chapter. A suggestion was made that perhaps a sub-committee be formed that would facilitate the state’s in establishing chapters.

VII. Treasurer's Report

Deborah Hill submitted the following written correspondence regarding the state of ANREP's finances:

"We are in good shape financially (about \$12,000 in round figures). I have been in contact with Joe Schaefer about the monies that were to be sent to us from the conference, but so far, no check has appeared in my mailbox. If I am supposed to send more money into the Galaxy project, someone needs to give me a "heads-up". Bill Hubbard has been paid for his quarterly service (\$450.00) and I don't think I have paid any other bills since our last meeting."

Deborah

VIII. Awards Committee Update

Mel Baughman was unable to attend the conference call, however, he sent in the following written report on the Awards committee activities:

"By tradition, in 2003 ANREP will seek nominations for educational material awards and for the President's Award, but not for the other individual and group awards. As the Awards Chair I will develop an announcement to send to ANREP members right after the first of the new year. It will describe the award categories for which we are seeking nominations and the nomination procedures. I'll send copies of this to the President, newsletter editor, and to Bill Hubbard. I think in the past we sent out this information as a special announcement to ANREP members via e-mail and then used the newsletter to remind members about these awards. I'd like to repeat that type of advertising. I think we also sent this to the Extension directors and/or to the Ag/natural resources program leaders through Larry Biles. I'll work with Larry to do that. It's my understanding that New York will coordinate the judging of educational materials in 2003 so materials will be sent to that state. I need to contact Bruce Wilkins to find out where the materials should be sent and agree upon a timeline. Last year I sent Bruce a set of instructions for conducting the judging, but I will send that information to him again if he needs it. Typically these nominations are due about April 1, maybe earlier. I need to read what I wrote last year. I am not aware of any changes needed in our awards system regarding the educational materials and do not plan to conduct a meeting of the Awards Committee unless the Board or members of the Awards Committee brings issues to my attention. I will send a memo to the Awards Committee before starting the advertising to ask if there are any issues to discuss."

Mel Baughman

IX. By-Law Committee Update

Jonathon Kays reports that all intended changes have been made to the ANREP By-laws. The next step will be to send out the revised by-laws to the membership, and provide opportunity to vote for or against changes, including a detailed discussion of ANREP attendees at the Galaxy II conference.

X. Galaxy II Conference

Chuck Gay informs us that the registration for Galaxy II will be available very soon. Proposals for papers, etc. are due by January 2003. Chuck will send out a reminder to the ANREP

membership well in advance of this deadline. Each JCEP Association was given one free registration to distribute as they wish. Suggestions for how this should be done within ANREP included, polling of ANREP Board and committee chairs to see who is planning to attend Galaxy II and have a drawing among those individuals. Chuck will follow up on putting out the call for the drawing.

XI. ANREP – WECDA Merger Feasibility Committee Report

The following is a written report from the ANREP-WECDA merger committee, submitted to the Exec. Board by Marty Havlovic:

“The ANREP-WECDA merger study committee was comprised of the following members:
Paul McCawley, University of Idaho, 208-885-5883
Martin Moen, University of Minnesota, 612-624-0793
Steve Goetz, Penn State, 814-863-0586
Martin Havlovic, University of Wisconsin, 715-232-1636

We met twice by teleconference and shared thoughts, ideas by email as well. Our task was to study the possible merger of ANREP with the Wisconsin Extension Community Development Association (WECDA) and to report back to the ANREP Board with our proposal(s). We enlarged the assignment and switched WECDA with Community Development Association (CDA) as this was potential larger audience for membership. The way we approached the assignment was to construct a matrix grid upon which we would record the "pros and cons" of combining the two groups of Extension professionals as well as record the impact(s) such action would have upon each professional association as well as on a combined organization.

(Matrix can be viewed as an addendum to this document. JC)

We have made several recommendations:

1. Poll ANREP membership for interest and concerns regarding such a merger or invitation to CDA members
2. See if there is interest in a combined membership into ONE organization or having two distinct associations under one umbrella organization
3. Poll potential CDA extension professionals for interest in joining ANREP

It is our decision that:

1. given the initial beginning of ANREP and the "birth pains" associated with the formation of such an organization that to create a separate or distinct CDA section under our ANREP organization would only lead to confusion of what ANREP is and to dilute current membership drive and enthusiasm.
2. therefore it is our recommendation that ANREP extend an invitation to CDA extension professionals to join ANREP as such.

Respectfully submitted December 19, 2002
Marty Havlovic, Chair
ANREP-WECDA merger study committee”

XII. PILD Conference updates

Joe Schafer and Janean Creighton (PILD conference planning committee members) reported that plans for PILD are moving along. The registration forms will be available in January 2003. The dates for PILD are May 4-7, 2003. Any questions, contact either Joe or Janean.

Meeting was adjourned at 11:30 PST, December 20, 2002.

Next meeting is scheduled for March 6, 2003 at 2:00 to 3:30 PM, EST via conference call.

And with that we extend a hearty “thanks for all your hard work!” to Mike Kroenke as he moves gracefully into the position of Past-President (don’t worry folks, he still has to come to all the meetings); and an enthusiastic “welcome to the jungle!” to Joe Schafer as he steps up to take the reigns of ANREP (just kiddin’ Joe; there’s no jungle here).

Meeting minutes respectively submitted on February 4, 2003 by Janean Creighton,
ANREP Secretary

Addendum to December 2003 meeting minutes

Matrix developed by ANREP-CDA merger committee

	Impact on ANREP	Impact on CDA	Impact on BOTH
<p>PRO (for combining groups)</p>	<p>Validation of members for the good work developing a new organization</p>	<p>Enables membership in JCEP soon, rather than maybe never Facilitates easier/faster evolution by using existing infrastructure Increased opportunities to present papers / career advancement</p>	<p>Increases membership size more voice/influence with JCEP Encourages Integration of programs Annual meetings-switch, professional development annually More resources to run organization More people to provide leadership Reduced membership cost for individuals in both program areas Quality of national programs is enhanced because opportunity to present is more competitive</p>
<p>CON (against combining groups)</p>	<p>May undue some of the good identity building over the past few years Reduced commitment / passion about the organization</p>	<p>Significant numbers of CDA folks want independence May be easier to build identity as CDA only Delayed membership in JCEP</p>	<p>Both groups would have reduced "clarity of programmatic focus" Larger, more diverse group, less individual voice, less influence. Fewer leadership opportunities for individuals.</p>