

To: ANREP Membership
Re: ANREP Administrative Council meeting minutes February 22, 2002
From: Janean Creighton, ANREP Secretary, Washington State University

In attendance:

Bill Hubbard, Georgia, Executive Secretary
Mike Kroenke, Wisconsin, President
Joe Schafer, Florida, President-elect
Vivian Simone-Brown, Oregon, Western Regional Chair
Ben Jackson, Georgia, Southern Regional Chair
Mindy Habecker, Wisconsin, North Central Regional Chair
Jonathan Kays, Maryland, North Eastern Regional Chair
Janean Creighton, Washington, Secretary
Mandy Padgett, University of Florida
Larry Biles, Wash. D.C., National Program Leader
Bruce Wilkins, Cornell
Jeff Kirwan, Virginia Tech, Newsletter
Donald Hanley, Washington State University, Membership

The second meeting of the ANREP Executive Council for 2002 convened at 11:05 am (EST) via conference call, February 22, 2002 by Mike Kroenke-ANREP President.

Viviane moved for approval of the January meeting minutes and Jonathan seconded the motion. The motion was unanimously accepted. Janean indicated that she would make the minutes available to the ANREP membership.

ITEM 1. Special award

Larry Biles recommended a special recognition award be given to a member of ANREP (name withheld in these minutes) to be awarded at the ANREP conference this June. The suggestion was met favorably by the Executive Board, and will be discussed in further detail at the next meeting of the Exec. Board.

ITEM 2 - Financial status and Budget.

Treasurer's report was made available and as of January 2002, the balance on ANREP account was \$10,000. Of the 290 current ANREP memberships, 145 had been renewed as of February. A second notification of renewal will go out soon.

ITEM 3 - Travel

The issue of travel reimbursements was again brought up. It was suggested that a percentage of the ANREP budget be earmarked for help with travel expenses of ANREP membership to relevant meetings; i.e. JCEP, PILD, and National Conferences. It was determined that a policy must be set, and the By-Laws committee will be given this charge. Janean Creighton (Secretary) requested a \$350 reimbursement for travel to the PILD meeting in April 2002. There was a motion to grant this request, it was seconded and approved by the Board, with Janean abstaining.

ITEM 4 – Membership committee and state champion update – Don Hanley

Don Hanley reports that there is headway being made on securing state champions in all states. But he suggests a grassroots movement by state champions to contact state folks and encourage conference attendance and membership. Don asked if the State Champions could have a breakout room during the ANREP conference for strategizing a grassroots approach. Mandy indicated that she would make sure one was provided.

A question was posed: How do regional reps work with the State Champions? Viviane says that the regional reps need to know who the Champions are; and it was recommended that eventually, the State Champion names be made available on the ANREP web site, once the individual indicated a willingness to serve as a Champion. There was also a suggestion regarding including Champion duties into the ANREP By-laws.

Don said that he would bring all of these points up with the membership committee and report back to the Exec. Board.

ITEM 5 – State Chapters

Joe Schafer reports that Florida now has a State Chapter of ANREP, called FANREP. Founding members of FANREP have negotiated some operational agreements with Florida Association of Extension Professionals (FAEP), including the right of FANREP to conduct State Chapter meetings during FAEP conferences and to sponsor their own sessions during these conferences and permission to publish a proceeding. FANREP is not a member of FAEP, and does not have voting privileges in FAEP. FANREP has developed By-Laws, which can be viewed from the ANREP web site under Links in the side menu.

ITEM 6 – ANREP Conference Update

Poster guidelines are now posted on the ANREP web site. Joe reports that the complete list of moderators still needs to be compiled, but should be completed very soon. There has been little response from potential sponsors, but work is still being done to encourage more.

Viviane requested that evening times and space be available for breakout sessions of ANREP committees or desired meetings by discipline groups. Providing opportunities for formal breakouts by discipline groups was decided to be an important issue, but one that needs more attention than what is currently available before the June conference date. This issue will be added to the agenda for the next Conference Planning meeting.

Mike Kroenke will handle the conference welcome reception and welcome new members, etc. The reception is from 7 to 9 pm on June 2. The Executive Board will meet briefly after the reception, before the start of the conference.

ITEM 7 – Regional JCEP meeting reports

Bruce Wilkins attended the NE JCEP meeting. His report is as follows:

“Nine northeastern professional extensions workers in natural resources and environment met in-person or by conference call in Philadelphia, Feb. 14 -- 15. Most ANREP members had apparently not received notice of the meeting until mid-January so this gathering consisted largely of ANREP members who planned the Northeast NREM conference in Vermont. Some general points:

- This NE group volunteered to handle submissions and judging for ANREP 2003, media and related awards, if desired.
- This NE group volunteered to help plan the year 2003 NE JCEP meeting in Feb. 2003 in conjunction with other agent groups.
- The group initiated planning for a possible 2003 NREM/ANREP Feb. meeting in Albany. It may help to know that the Northeast NREM conference last October had over a dozen papers presented to 40+ attendees over a 48-hour period. That conference focused on regional research/extension proposals. Evaluations were great, repeat (but modify) they said.
- The group agreed to seek nominees for other appropriate ANREP positions and awards.
- No ANREP member had been invited to speak at the JCEP meeting. It is urged that be altered in the future. The NE might consider that for a 2003 NE meeting.
- The 15 NY ANREP members are moving forward a plan to build a viable state chapter with leadership by David Allee. We appreciate the work Florida has done; it is easing our planning.
- On Fri. as the only ANREP member present, I joined with 15 Ag agents and their president (from Texas). That was very interesting in many ways. Many present spoke of concern over the high costs of JCEP gatherings. Clarification of several related items was useful. Those agents expressed interest in linking with ANREP in many ways. It was urged the group planning the JCEP NE 2003 meeting include a group social, with all JCEP associated members attending.
- Questions were raised as to why was ANREP seen as a need, "Why couldn't ANREP work through the Ag agent Association?" I noted why some felt ANREP was needed. One person told me later he might join ANREP!"

Ben Jackson reported on the S JCEP meeting. His report is as follows:

- “At the meeting, the other JCEP associations welcomed us with open arms as full participating members. The organizers even let me have a spot on the introductory program to describe ANREP to the group and also say a few words about my experience at PILD. It was a good experience.
- We had one 4-hour ANREP meeting among the four of us ANREP members present. Present were Ken Gieoli and Marty Main from Florida, George Brown from Alabama, and me. I summarized my impressions of last year's activities at the national level and my understanding of what is going on the South.
- Ken Gieoli summarized the process Florida has gone through in forming their state chapter - FANREP. They have officers, a website, and approval to be participating members in the joint Florida Extension Professionals Association.

- New York and Wisconsin are following Florida's lead in forming state chapters. Ken has provided information for the newsletter.
- Marty Main made observations about possibly including student members in ANREP. He said this is a strength of other organizations he has been involved in.
 - We discussed strategic planning for some time. George Brown made the observation that our planning is an operational plan more than a strategic plan since it does not specifically address the organization's stated objectives listed in the brochure. His concern was that we needed address where we want to be in 5 to 10 years not how we want to grow in the short-term.
 - I attended part of the other associations' meetings to get some feel for how they operate. It is no secret but the county agents association still is not comfortable with ANREP. It is going to take awhile to cross that hurdle”

NC and W JCEP – Mike Kroenke attended North Central meeting and Chuck Gay attended the Western meeting.

Vivian expressed concern regarding the small numbers of ANREP members attending the JCEP meetings, and that many new members may find them somewhat boring; and not worth the time and energy to attend. Bill remarked that this is a function of the small size of the membership, and will change as more members become actively involved. Bruce said that they had approached this problem at the NE meeting by having a conference call, so more folks could be included in the ANREP discussions.

ITEM 8 – Newsletter update, Jeff Kirwan

Jeff reports that the spring edition is almost ready. He recommends more advanced notice for the next issue, so people have enough time to submit articles and updates. The spring issue will feature news from the North Central region, and next issue will feature news from the Southern Region. The deadline was set for mid-July, so the newsletter can feature post-conference news.

ITEM 9 – Strategic planning update

The remaining action plans are nearing completion. The Board will meet for a strategic planning session via conference call on March 13 to continue with the process of addressing each action plan in more detail.

ITEM 10 - NREM

Mike Kroenke was asked to serve as ANREP representative on the NREM team. Joe made a motion for approval, Viviane seconded the motion, and it was passed unanimously.

Meeting was adjourned at 1:00 pm (EST) February 22, 2002.
Next meeting scheduled for March 22, 2002 11:00 am (EST).

Janean H. Creighton, ANREP Secretary

ADDENDUM to meeting minutes:
ECOP meeting update – Chuck Gay

Report from Chuck Gay on the ECOP meeting, sent to Exec Board, via email 2/24/02:

“I returned Friday from the ECOP and national directors' meetings in Las Vegas. It was a very exciting week. Of significance for ANREP, is the following:

1. Our association reports to ECOP were received very well by the board. We are held in very high esteem, and the directors really like what we are doing for Extension. Contrarily, they gave the Ag agents hell for not participating in Galaxy II and supporting the other associations. This gives us a great chance to proselytize (an art form in Utah).
2. The directors asked that they be put on the mailing list to receive our newsletter. They want to promote us but feel out of the loop of information to do that. They also want to receive the information concerning our meeting in Naples. I spoke with Joe's boss, Chris at some length, and she is planning on being there and involved.
3. The new response from the Extension system to the Kellogg Foundation concerning the "Engaged Institution" was released. I have a copy of the CD for ANREP and will send it to you Mike as soon as I have some copies made. There is also a slick paper document that lays it all out. The directors adopted this unanimously.

There is a very important section concerning the development of leadership in Extension both for the growth of future administrators as well as leadership in the ranks. ANREP and the other JCEP associations have a fantastic opportunity to step into this niche and essentially take responsibility for this whole component. It is wide open for us. We are in a prime position given our strategic planning process currently underway. If we shape our planning with the tenants of this issue in mind, I think we will have "made" our association for the future.

I think the document is available on the NASULCG website or perhaps the ECOP website. I am going to search that out shortly.

Chuck”

Meeting was adjourned at 1:00 EST, February 25th 2002.

Next meeting is scheduled for March 22nd, 2002 at 8:00 PST and 11:00 EST

Meeting minutes submitted for approval and unanimously accepted by Exec. Board
March 22, 2002

Janean H. Creighton, ANREP Secretary