

November 30, 2004

11/30/04

To: ANREP Membership
Re: ANREP Executive Committee Meeting minutes, November 18, 2004
From: Stephanie Larson, ANREP Secretary

Conference Call 11/30/04 - In attendance:

Scott Reed, President
Janean Creighton, President-elect
Joe Schaefer, Past President
Marella Crane, Southern Regional Representative
James Reeb, Western Regional Representative
Bill Hubbard, Executive Secretary
Mike Kuhns
Eric Norland, CSREES
Jonathon Kays, Northeastern Regional Representative
Nick Polanin, Northeastern Regional Representative, elect

Absent: Deborah Hill, Mindy Habecker, Ben Jackson, and Mike Reichenbach

President Scott Reed called the meeting to order at approximately 2:00 PM (EST) on November 30, 2004. All newly elected Executive Board members were invited to participate in this and future conference calls until the officially take office in January.

AGENDA ITEM 1 – Executive Board Minutes

Due to lack of a quorum, a motion on the minutes was postponed until next conference call.

AGENDA ITEM 2 – Treasurer’s Report

No reported from Deborah.

AGENDA ITEM 3 – Executive Secretary Report

Bill reported that he has approximately 10-12 new member names to send to Scott and Janean to send the welcome package. The rate of new members has slowed; it may be good to stimulate some membership drive energy through the Membership Committee.

There are 480 ANREP members in the database, with about 100 having not paid dues for 2004 (and a few in arrears from 2003). Bill proposed to send delinquent members a final note indicating that they are being dropped, but agreed to maintain the list in the event regional reps, state champions or others wish to mount a "renew your membership" campaign.

Dues notices for 2005 will go out later in December.

The anticipated conference call among state chapter leaders will be rescheduled when more are available to explore the most efficient way to collect state and/or national ANREP dues and

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collect other issues for subsequent consideration by the Executive Committee.

Bill is working to arrange and provide as needed ANREP membership information on mailing labels.

AGENDA ITEM 4 –New Awards Chair, Marella reporting

Marella discussed the minutes from the ANREP Awards Committee conference call held on October 19th. These changes included a change in page length of publications. The ANREP Executive committee agreed with the concept of reducing the required number of pages to qualify for a publication award. Marella will go back to the Award's Committee for clarification of how the page length will be determined. Other suggestions changes included giving unsuccessful entrants copies of judges' sheets so they know how to improve their submission for next year. The submission of student participation will be included in the ANREP awards.

AGENGA ITEM 5 – Biennial Conference – Mike Kuhns

Mike discussed the 2006 ANREP conference. The committee chairs, Mike Kuhns, Sue Donaldson and Eric Norland, met on November 9th to discuss program planning for the ANREP conference. The conference manager is looking into the cost and feasibility of having the opening reception at mid-mountain Red Pine Lodge. The web site for the meeting location is www.thecanyons.com/group_conf.html. The call for abstracts will go out in March. The January ANREP Executive Conference will include a discussion with the planning committee to decide on a conference theme and a date for the fall meeting in (October or November) to review the location, field tour options, and review submitted abstracts.

AGENDA ITEM 6 – JCEP Regional Leadership Conferences

The announcement of JCEP Regional Leadership Conferences is out (early registration deadline December 23!). ANREP's responsibility this year is to work with Epsilon Sigma Phi as primarily responsible for registration, while also providing AV support. Charles Rice (ANREP, GA) represents ANREP to the planning committee. Regional reps are asked to communicate to ANREP members in their regions to assemble a minimum of two ANREPs to handle registration and to solicit issues and ideas around which to build an agenda for ANREP membership meetings at each site. Jim Reeb (Western Region) will initiate such a communication that others can mimic. The next Executive Committee conference call can revisit the ANREP agenda at each site.

AGENDA ITEM 7 – ANREP/ECOP Interns

Scott announced that Nat Frazer, University of Florida and Mel Baughman, University of Minnesota, would soon receive letters appointing them to share the responsibilities as interns to prepare congressional briefings and develop a better accountability database, respectively. The inaugural planning meeting will occur at the Washington, DC offices of the National Association of State Universities and Land Grant Colleges December 8-10. Janean and Scott will attend representing ANREP's stake. Participants on the call were reminded of the Executive Committee

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action in November 2003 approving \$3,000-\$5,000 for these activities, anticipating additional leveraged funds from ECOP of \$10,000. Interns' home institution is expected to provide all salary support for this work. Scott pointed out that to date, ECOP has funded an additional \$45,000 and indicated that based upon that huge levered amount, which ANREP be prepared to honor the full \$5,000 pledge.

AGENDA ITEM 8 - ANREP Conference Guidelines – Joe

Joe discussed the comments from his conference guidelines draft. Joe will develop the policy and profit/loss statement. Joe will request suggestions from Virginia. Joe will champion these guidelines through and will provide a revised draft to the Executive committee for review.

AGENDA ITEM 9 – ANREP reps to PILD – Janean

Janean reported interest from three ANREP members thus far. The deadline was set as December 10 for the two slots.

AGENDA ITEM 10 - OTHER

Janean reported that the initial meeting of the new Extension Community Development Association is set for February 2005. She plans to attend as an expression of support from another Extension association and urges ANREP folks close to Las Vegas to do the same, if possible.

Scott suggested that email be used to coordinate the next meeting date in mid-January due to limited participation on today's call.

The meeting adjourned at 12:30 pm PST.

Stephanie Larson, ANREP Secretary, submitted meeting minutes electronically to the ANREP Board President for review on December 2, 2004.