

To: ANREP Membership
Re: ANREP Executive Committee Meeting minutes, November 18, 2004
From: Stephanie Larson, ANREP Secretary

Conference Call 01/18/05 - In attendance:

Janean Creighton, President
Scott Reed, Past President
Ben Jackson, President-elect
Deborah Hill, Treasurer
Marella Crane, Southern Regional Representative
James Reeb, Western Regional Representative
Mike Reichenbach, North Central Regional Representative
Nick Polanin, Northeastern Regional Representative
Eric Norland, CSREES
Mike Kuhns
Sue Donaldson
Mel Baughman

Absent: Bill Hubbard, Executive Secretary

President Janean Creighton called the meeting to order at approximately 2:00 PM (EST) on January 18, 2005.

AGENDA ITEM 1 – Executive Board Minutes

Scott moved, Deborah, seconded to approve the minutes from the November ANREP minutes.
Approved.

AGENDA ITEM 2 – Treasurer’s Report

Deborah reported that there is \$48,698.30 in the savings account and \$390 in the checking account. Deborah also reported that people (10+) have asked about paying for dues with credit cards. Deborah is not in favor of using a credit cards but she will look into the costs of using PayPal to pay dues. A percentage of annual income for would be used for scholarships.

AGENDA 3 – Executive Travel Policy

Deborah needs receipts for reimbursement of payment for people’s expenses for travel to meetings. Deborah will make the reimbursements quickly, but she needs some form of receipt for travel expenses. She requested two items: (1) if a certain figure should be established for travel for individuals or committees and (2) that individuals on the ANREP Board need to let her know what their travel expenses will be for the year. This will help her develop her 2005 budget. Each committee liaison needs to inform the Committee Chair that Deborah needs a budget from each committee. Ben will look into how other organizations handle travel expenses and

reimbursement allotments. Further plans will involve the strategic planning committee to pay future expenditures for travel. Committee travel for the 2006 ANREP pre-planning meeting is paid by a \$5,000 roll over fund from the previous conference.

AGENDA ITEM 4 – Executive Secretary Report

No report. Dues notices have gone out. Bill is working on getting committee reports on the web.

AGENDA ITEM 5 – Biennial Conference – Mike Kuhns

Mike discussed the 2006 ANREP conference. The Board picked three possible themes: “Advancing the Boundaries of Sustainability”, “Integrating Sustainability into Extension Programming”, and “Finding the “ability” in Sustainability.” He will poll the Board to pick the top choice for the conference theme. The Board discussed a date for the fall meeting in (October or November) to review the location, field tour options, and review submitted abstracts. The date chosen was the week of October 3rd, 2005, with two travel days and a two full days of meetings. The call for abstracts will go out in March.

The committee chairs are Mike Kuhns, Sue Donaldson and Eric Norland. Mike has secured a person to develop and conduct the tours. In the past, the tours have had an educational theme and a focus on the natural resources in the area. The tours will be half day, Tuesday afternoon. The committee will be working on developing a more interactive conference program, with presentations, posters, round table discussions, etc.

The web site for the meeting location is www.thecanyons.com/group_conf.html.

AGENDA ITEM 6 – RREA Interns update – Mel Baughman, Nat Frazer

Mel reported on the internship plans for the year. They will be working over the next 18 months with congress to increase the RREA funding. They will be making visits to the “Hill” to work with the Agriculture Appropriation Committee. They will also visiting Congress during the PILD meeting. They will develop briefing papers on the impacts from RREA accomplishments to individual states. They will work with the state RREA contact to develop success stories, quotes from landowners, etc to explain the value of RREA through Extension’s educational efforts. Mike R moved ANREP Board pay for Mel and Nat’s registration and travel expenses for the PILD conference, Marella seconded. **Approved.**

They will also be developing a marketing paper for Extension and a “talking points” paper (accomplishments, successes, etc, to be presented to congressional staffers by ANREP attendees during PILD conference. Nat is making one-on-one contacts with Congress members.

AGENDA ITEM 7 – JCEP Partnership and Public Issue Committee - Scott

This committee will be working towards taking a more active role in public issues through the five different groups involved with the JCEP organization. They will be forming a “traveling

JCEP” team to engage at annual association meetings. A new committee is being formed – Project Development Committee. A representative from ANREP is being requested to serve on this committee. Janean will contact the chair from the Emerging Issues Committee about if there is an individual interested in serving on this committee. There was also a request for \$500 from each Association. Scott moved \$500 for support, Deborah seconded. **Approved.**

AGENDA ITEM 8 - PILD – Janean

Janean reported the PILD meeting is happening. The meeting will be April 17-20, 2005.

AGENDA ITEM 9 - JCEP Regional Meetings - Regional Reps

The committee chairs reported that the meetings are covered. Steve Brachman, ANREP member from Milwaukee, has agreed to represent ANREP at the NC JCEP regional meeting.

AGENDA ITEM 10 – Regional Reps at other Associations meetings

A discussion was held concerning which regional representatives could attend the other Associations’ meetings. Janean will attend the 4-H meeting in Seattle, Nick will attend the NACAA meeting in Buffalo, Jim will look for someone to attend the ESP meeting in Colorado Springs, and Marella will find someone for the FCS meeting in Philadelphia. More on this issue will be discussed at future conference calls. More on this issue will be discussed at future conference calls.

At the next conference call we will discuss the regional JCEP meetings and getting more ANREP members to attend.

The meeting adjourned at 12:30 pm PST.

Stephanie Larson, ANREP Secretary, submitted meeting minutes electronically to the ANREP Board for review on January 18, 2005.