

March 14, 2005

03/14/05

To: ANREP Membership  
Re: ANREP Executive Committee Meeting minutes, March 14, 2005  
From: Stephanie Larson, ANREP Secretary

Conference Call 03/14/05 - In attendance:

Janean Creighton, President  
Scott Reed, Past President  
Ben Jackson, President-elect  
James Reeb, Western Regional Representative  
Stephanie Larson, Secretary  
Bill Hubbard, Executive Secretary  
Eric Norland, CSREES  
Mike Kuhns

Absent: Mike Reichenbach, Nick Polanin, Deborah Hill, Marella Crane

President Janean Creighton called the meeting to order at approximately 2:00 PM (EST) on March 14, 2005.

#### **AGENDA ITEM 1 – Executive Board Minutes**

Jim moved, Scott, seconded to approve the minutes from the January ANREP Executive Committee's conference call. **Approved.**

#### **AGENDA ITEM 2 – Conference Update – Mike Kuhns**

The date for the review of abstract submission for the 2006 ANREP meeting is scheduled for October 4 -6, 2005. Mike discussed the draft brochure for the first mailing notice of the 2006 conference. Mike will be mailing the notice to the ANREP list and asking those to forward the notice to other interested individuals and other related associations.

Eric discussed a meeting with Sue Donaldson discussing the process to review abstracts submitted. The executive committee is the program committee. Sue and Eric proposed a streamline process be developed and a reduction in the criteria from 10 to 5-6. Then the abstracts be divided and have "teams" review only a certain number instead of every abstract submitted. The entire program committee will review any abstract that a team recommends be rejected. The awards committee will judge posters.

Tour selection need to be decided over the next couple of months. The committee may review the tours at the October meeting. The tours should focus on an extension/natural resource connection.

**AGENDA 3 – RREA Intern Update – Nat Frazier**

Mel and Nat have requested RREA Impacts reports from each state so that a one-page fact sheet can be developed. There will also be a national one-page sheet on the national impact from RREA. This information will be presented to ANREP participants at PILD in April 2005 for use during their congressional visits, and will include the strategic plan for RREA, and the plan to raise RREA's profile.

**AGENDA ITEM 4 – Executive Secretary Report - Bill**

Bill reported there are 500 + current members and at least 80% have paid over the past two years. Currently two hundred sixty have paid since the first call for membership renewal. The membership listing is currently updated. Paperwork needs to be filed with the IRS concerning ANREP's non-profit status. Bill will contact Joe Schafer who was JCEP treasurer for 2004, concerning this IRS paperwork. With increased activity by the ANREP committees, there is a need to update and manage the ANREP web site. Discussion was held to hire someone to maintain the web site. Bill approximated the cost to be \$2,000 per year. Bill will present a proposal what the upkeep cost might be on an annual basis. Janean will contact the regional representatives and committee liaisons to ask committees to supply web site needs to aid in determining potential upkeep costs.

**AGENDA ITEM 5 – 2005 Budget - Janean**

We still don't have a budget. Deborah is out all month so Janean and Scott will develop a budget for review. Items for the budget should be sent to Janean. Janean will request anticipated expenses by committee members.

**AGENDA ITEM 6 – ANREP Travel Policy**

Tabled until next conference call when all of the Executive Committee is present.

**AGENDA ITEM 7 – JCEP Regional Meeting debrief - Jim**

Jim discussed Mary May and Stephanie Larson's session at the Western JCEP meetings. They were good presentations but limited attendance. Nick sent out an email with a review of the Northeastern JCEP meeting. ANREP's future involvement in the JCEP Regional meetings was mentioned. It was determined that this discussion required all Executive Committee member participation and was tabled until a future date.

**AGENDA ITEM 8 - PILD – Janean**

A high number of ANREP members are attending PILD this year. There is an ANREP meeting on Monday night during the conference, and those members present are encouraged to attend. Nat Frazer and Mel Baughman will use this meeting as an opportunity to update on RREA intern progress.

**AGENDA ITEM 9 - 4-H National meeting representation**

Janean will not be able to attend the 4-H national meeting and someone will need to attend the meeting in Seattle next fall. Jim Reeb may attend the meeting if he doesn't have a conflict, but will need to identify someone from the Western region to attend the ESP National meeting in Colorado Springs.

Deleted: .

**AGENDA ITEM 10 – ANREP services at 4-H National meeting, Atlanta 2006**

Ben discussed a request by 4-H to have ANREP provide services for the 4-H national meeting. Janean will bring this subject up for discussion at the JCEP Executive Board meeting on March 18<sup>th</sup>.

The conference call concluded at 12:15 pm PST.

Stephanie Larson, ANREP Secretary, submitted meeting minutes electronically to the ANREP Board for review on March 16, 2005.