

ANREP PLD Committee Conference Call - Dec 20 (1:00-2:30EST): Meeting Notes and Next Steps

Action Items:

1. Determine PLD Committee Roles and Responsibilities:

- Vice Chair of the PLD committee: Eleanor
 - Eleanor coordinate late Feb/early March PLD conference call
- Assign lead to tasks as we move forward
 - February/March Meeting Notes- Susan will provide (rotate role)
 - Determine purpose and criteria for ANREP membership assessment (Sharon, Susan, Mary Lou- Sharon take lead?)
 - Electronic Formats- Gary and Michael review formats and propose one or two to use².
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2. Next Steps of PLD Committee

- February/March Conference call agenda:
 - review criteria and purpose of ANREP membership assessment
 - design assessment instrument
- Work with Bill Hubbard on proposed ANREP PLD webpage

Dec 20th PLD Meeting Notes:

1. ANREP May 04 National Conference: PLD perspectives and suggestions-

Effective Programming Points:

- diverse topical sessions
- covered a broad arena of interests
- concurrent session format useful
- nice conference booklet put together.

Less than Effective programming:

- Washington-eez sessions or presentations
- dry plenary sessions (maybe not topic but presentation format - lecture format)
- same reception food
- 31 return response rate on conference evaluations - poor (if 250 attended)
- duplicate speakers when others submitted presentations and were not chosen
- consider less driving distance to conference site where possible or shuttle transportation provided
- poster sessions: difficult to talk with poster presenters due to amount of people gathered in small space.

Suggestions:

1. Increase evaluation response rate:

- use electronic evaluation format to gather info and conduct rapid calculation such as Zoomerang (info.Zoomerang.com) or Survey.doc
- provide incentives to those who complete evaluations: create a collage of pictures from various power points presentations to be used as a screen saver or as a ready supply of pictures for other power point presentations.
- remind participants to complete evaluations after each sessions and early on during conference
- if hard copy is used in 2006 - be clear about location to turn in evaluations early in conference

2. Presentation Selection and Publication:

- publish abstracts of presentations not accepted as presentations in a proceedings (meet vita requirement)
 - consider if there is a link to ponder here with the ANREP representative to Journal of Extension (JOE)?
- consider a full proceeding publication on CD for conference attendees and provide free to ANREP membership
 - publish proceedings on website as PDF for ANREP membership
 - Videotaped presentations and provide videocast of the presentations on ANREP website
- include a diversity of presenters
 - unclear if one committee chose all of presentations or several committees did. If the later- may require more cross-communication to avoid redundancy in presenters.
- poster sessions: consider showcasing all posters during entire conference in one room so participants can view at leisure. Determine several time to meet the authors. <>consider listing topics by keywords, consider listing topics by geographic location - regional context<>
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3. Length of Conference:

- may want to consider adding several days to conference

4. Cross -Pollinate with other Organizations:

- cross-pollinate ANREP with other organizations (this may be something in motion and we are not aware of it)

- JCEP-Joint Council for Extension Professionals - who is rep? will they communicate about the upcoming 2006 ANREP conference?
- NACAA- National Association for County Agricultural Agents - who is rep? will they communicate about the upcoming 2006 ANREP conference?
- National Extension Community Resource and Economic Development (CRED) - who is rep? will they communicate about the upcoming 2006 ANREP conference?
- National Public Policy Education Committee- Mary Lou Addor serves as ANREP rep (will be sending info to ANREP membership on NPPEC Sept 05 conference in January).

5. Professional and Leadership Development ANREP Webpage:

- PLD committee would like more space on the ANREP webpage to list conferences, workshops, conference proceedings, and innovative programming ideas that ANREP membership can submit. Some ways to gather information can include a web-based calendar where member submits info to webmaster who has final approval before info is loaded to website. Present in chronological order as far out as possible: examples - CRED conference in Feb 2005, Galaxy Conference in 2008, others. Determine who will post info on ANREP website.
- SAVE THE DATE email cards about the upcoming ANREP 2006 conference to membership as soon as possible

6. Committee Appointment Terms:

- ANREP board determine terms of committee membership: length of terms including transition of terms.

7. ANREP- National Conference Planning Committee:

- if PLD committee can assist the 2006 planning committee- let PLD committee know to determine what responsibilities we can take on given the other activities we will be involved in 2005 (assessment of membership, PLD webpage, etc). May consider having one member for each ANREP committee on the national conference planning committee.

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