

**ANREP Executive Committee
Meeting
February 20, 2019
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Alicia Betancourt (Southern Region Rep), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), John Kushla (President), Lara Milligan (President-Elect), Kris Tiles (Treasurer), Kevin Zobrist (Secretary)

Not Attending: Eric Norland (NIFA Liaison Region Rep.), Lauren Grand (Western Region Rep.), James Henderson (Past President)

Guests: Shannon Murray

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Lara, Jen

3. Approval of Agenda

- A motion carried to approve the Agenda.

4. Approval of Meeting Minutes

- A motion carried to approve the November 2018 and January 2019 minutes.

5. NIFA Update – Eric Norland

- Eric not present

6. 2020 Conference Update – Shannon Murray, Program Chair

- The agreement with OSU Conference Services has been delayed. Hopefully the agreement and a budget will be ready next month.
- The expected timeline for abstracts is:
 - Late spring– RFP
 - Early fall – submission deadline
 - Late fall – acceptance/rejection notices sent out
- The conference committee will make a call to membership for abstract reviewers
- The conference committee expects the conference website to be up this spring, with registration opening this summer.
 - The website will be hosted by OSU
 - Per past conferences, the conference website will not be permanent. After the conference, the website will be taken down and key conference materials will be archived on ANREP website.
- Lara will scope out having a first-time attendee's event to allow for mentoring.

7. Treasurer's Monthly Report – Kris Tiles

- Account balances on January 31st:
 - Business Advantage Checking – 7411 \$67,252.57
 - Business Economy Checking – 5982 \$20,828.88
 - Business Advantage Sav – 5995 \$24,049.57
 - Business Advantage Sav – 9281 (energy init.) \$2,943.46
 - CD 2150 \$20,021.66
 - Total Assets \$135,096.14
- A lot of membership dues are coming in, and there were some bills to pay, including paying the Executive Secretary and webmaster, our donation to 4-H Forestry, and dispersal of state dues.
- One of the 2018 quarterly payment checks for the webmaster was never cashed and the funds were returned. The payment will be sent again in combination with a 2019 quarterly payment, so expect that payment to be higher than usual
- Kris will bring info on directors' insurance to next meeting.
- A motion carried to spend the \$250 budgeted from president's discretionary fund on thank-you gifts
 - \$50 gift card for outgoing past president Chris Jones
 - \$100 gift card plus an award plaque (the inaugural Hubbard Distinguished Service Award?) for Bill Hubbard

8. Executive secretary's report – Leslie Boby

- Processing the new membership dues that are coming in and working on ANREP website updates.
- An issue has come up with emails harvested from ANREP website by spammers/scammers – we will invite Darryl to next board meeting to talk about any potential options for security, and Beth will write a newsletter article about email security and recognizing scams/phishing attempts.

9. JCEP update – John Kushla

- Attended JCEP board meeting in San Antonio.
- There was discussion about changing timing of PILD to coincide with the time of year when federal officials are making funding decisions, but no action taken.
- There was discussion on the financial burden to smaller JCEP organizations, like ANREP, for travel to various JCEP events.
 - We are expected to send all three presidents to the two JCEP board meetings per year. We don't want to reduce our attendance at this, because it gives us three votes.
 - We are also expected to send a representative to all six of the JCEP sister organizations' annual meetings (we send our three presidents to two apiece).
 - We only have one every other year; the rest have them every year—thus we, a smaller organization, actually have to travel to more than the other organizations do.
 - This is a lot of expensive travel—more than we can afford, and the benefit of going to all of them every year isn't that great.
 - We would like to reduce our attendance at these, either to fewer conferences per year, or only in the years when we have our conferences, which are the only years the rest of them have to attend ours, and the years that we have more revenue to cover travel.
- We need to make our own internal decision about this, but we will wait until the next JCEP board meeting when there will be more discussion.

10. Regional updates

- NC – Beth
 - No update

- NE – Jen
 - Will be drawing up the regional update email this week.
- Southern – Alicia
 - The National Sustainability Summit will be April 6th – 9th in Tampa.
 - First NNSLE meeting tomorrow.
 - Regional Blue Team (southern region water initiatives) meeting March 5th

11. Awards Update – Alicia Betancourt

- Awards submissions closed 2/15. Some people had technical problems submitting awards, but fewer problems than past – Darryl did great job
- It worked well to have co-chairs on opposite coasts to be able to respond quickly across all time zones to emails from people having problems.
- Award winners will be announced on 3/22.

12. Scholarship Committee Update – Kris Tiles (send by email)

- The committee comprises Diana Rashash, Chris Jones, and Kris Tiles. James Henderson will rotate onto that committee in 2020, and Diana will rotate off at that point.
- Three \$200 scholarships were awarded out of five applications. Post-event they will submit an article to Chad Cook and Kris Tiles about the event, at which point Kris will send them their \$200s
- There will be a second round of grant opportunities in June.

13. Adjournment

- The next meeting will be March 20, 2019 @ 3:00 PM ET.
- A motion carried to adjourn the meeting at 4:47 PM ET.