

**ANREP Executive Committee
Meeting
July 17, 2019
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Alicia Betancourt (Southern Region Rep), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (President), Lara Milligan (President-Elect), Eric Norland (NIFA Liaison Region Rep.), Kris Tiles (Treasurer), Kevin Zobrist (Secretary)

Not Attending: James Henderson (Past President)

Guests: Shannon Murray

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Lauren, Leslie

3. Approval of Meeting Minutes

- A motion carried to approve the June 2019 minutes.

4. Approval of Agenda

- A motion carried to approve the Agenda.

5. NIFA Update – Eric Norland

- NIFA move
 - NIFA will be moving to Kansas City area. All NIFA staff received relocation orders. For those who declined, their positions end Sep. 27th. In NIFA, 73 accepted, 151 declined. In Economic research service, 72 accepted, 99 declined.
 - NIFA will start with a temporary location while a permanent site is selected.
 - 61 new positions supposedly in the pipeline, of which six will be science liaisons that will remain in D.C.
 - Eric declined relocation and has applied for one of the science liaison positions.
- RREA
 - Applications for National Focus Funds are currently being reviewed.

6. 2020 Conference Update – Shannon Murray, Program Chair

- Liability insurance for conference is required. OSU policy requires clients to use their own insurance. ANREP does not have this, so a policy will need to be purchased. Shannon will make sure this is in the budget. This will cover post-conference and mobile workshops, but it may not cover the pre-conference tour.
- Registration fees and mechanisms

- As part of the conference registration process, non-members pay an additional fee that covers their ANREP membership. These funds are kept separate and come back to ANREP as membership dues. State dues cannot be collected through that mechanism, though, and have to be done separately after the fact.
- To keep registration as simple as possible, not all new member info will be collected—we will collect that later.
- There will be a student registration rate, but it will still need to cover the conference costs.
- Cancellation policy will be consistent with what it is prescribed in the P&PH.
- Registration will open in November after people have received notices of whether their abstracts are accepted
- Volunteer needs
 - A call for volunteers for RFP reviews will go out three ways in August.
 - A call for on-site volunteers will go out later.
- The board will do a final review of the Conference Services Agreement with a deadline for comments of July 25th, at which point John will call for a motion to vote electronically by August 1st.

7. Treasurer's Monthly Report – Kris Tiles

- Account balances on 6/30/2019:

○ Checking – 7411	\$61,277.17
○ Conference Checking – 5982	\$24,855.83
○ Escrow Savings – 5995	\$24,051.56
○ Savings – 9281 (energy init.)	\$2,943.78
○ CD 2150	\$20,021.66
○ Total Assets	\$133,120.00
○ Previous Total (May 2019)	\$137,268.52
- Bank of America has started to require a minimum balance of \$5,000 or a \$15 fee will be charged. The Energy Initiative account does not meet the minimum. Kris will see if the bank will waive the fees in recognition of all our other accounts with them and report back to the board for further consideration.

8. Adjournment

- The next meeting will be August 21, 2019 @ 3:00 PM ET. The agenda will be in reverse order for that meeting, since we keep running out of time for the later agenda items.
- A motion carried to adjourn the meeting at 4:36 PM ET.