

**ANREP Executive Committee
Meeting
December 18, 2019
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Alicia Betancourt (Southern Region Rep), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), Lauren Grand (Western Region Rep.), John Kushla (President), Eric Norland (NIFA Liaison), Kris Tiles (Treasurer), Kevin Zobrist (Secretary).

Not Attending: Lara Milligan (President-Elect), Jennifer Dindinger (Northeast Region Rep), James Henderson (Past President)

Guests: Holly Abeels, Timothy Daly, Shannon Murray

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Alicia, Leslie

3. Approval of Agenda

- A motion carried to approve the Agenda.

4. New Business

- New officer orientation - Holly Abeels (new Southern Region Rep) and Alicia Betancourt (President-Elect) were given an orientation to their new positions.
- John Kushla to serve as NREEF Liaison from ANREP
 - John has been serving as this for the past year
 - NREEF would like to formalize this appointment, and the Board needs clarification about what their expectations are.
 - The Board will discuss this next year to formalize the appointment, determine the term length, and incorporate this into the P&P Handbook
 - In the meantime, a motion carried to appoint John for one year (2020)
- National Extension Wildland Fire Initiative Report to ANREP (Jenn Fawcett via email)
 - At least 100 people stopped by the ANREP booth and picked up information.
 - Three people signed up for more information
 - 538 people saw a slide show that included the ANREP logo
- Michigan State University proposal for 2022 conference – A motion carried to approve the proposal.
- Appoint new select committee for strategic planning and emerging issues
 - Volunteers needed for a 1-year commitment. Eric volunteers to serve. Regional reps will send out a call for others.
 - Previous plan was 23 pages. A shorter version is desired—maybe more of a big picture vision instead of something as detailed as the last plan.
 - The board needs to be more deliberate about regularly consulting the plan.

- There is a broader issue of needing member volunteers across the board. We will pass a clipboard at the business meeting at the 2020 conference. Kevin is responsible for keeping track of the clipboard.
- Allow FANREP members to apply for state awards through the ANREP awards process – a motion carried to try this for one year to make sure it does not put significant additional burden on the ANREP awards committee or the webmaster.

5. Standing Committee Reports

- Awards
 - Two new co-chairs: Tim Daly and Victor Blanco.
 - The committee would like regional reps to send out a call for volunteer judges now to prepare for sending out the call for award nominations in January.
- Communications – Kevin will work with James and Chad to convene a meeting.
- Finance/Audit – The committee has sent the board a proposed 2020 budget.
- Membership
 - We are advertising that there will be discounted conference registration for ANREP members, which will come in the form of a discount code to use when registering.
 - Leslie will send the code out to all current paid-up members, and then will send it to people individually who pay dues going forward.
- Professional Development – Regional reps will send out a request for volunteers.
- Policy and Procedures – The president-elect will address this in 2020.

6. Treasurer's Monthly Report

- Account balances on 11/30/2019:

○ Checking – 7411	\$58,030.63
○ Conference Checking – 5982	\$21,918.83
○ Escrow Savings – 5995	\$24,053.49
○ Savings – 9281 (energy init.)	\$2,854.03
○ CD 2150	\$20,021.66
○ Total Assets	\$126,878.64
○ Previous Total (Sep. 2019)	\$130,867.79
- Activity includes account maintenance fee, new dues, transfer of conference proceeds, fire ecology meeting sponsorship, payment to Exec. Sec., and transfer of funds to NREEF that have been held by ANREP. There is approx. \$4k in dues revenue in PayPal yet to be deposited; this will put us on target for our 2019 budget.
- Kris and Leslie are not on our Bank of America account(s). A motion carried to add Kris Tiles and Leslie Boby to our Bank of America account(s).
- 2020 budget – a motion carries to approve the 2020 budget.
- A motion carries to authorize Kris to buy a thank-you gift card for James whose 3 years of presidential service are now concluded.

7. 2020 Conference Update

- The draft program is posted on the conference website, and speakers have until Jan. 31st to request changes.
- The committee will meet with Sun River again in January to look at rooms and meet with their new event manager and director of AV. Will be able to further refine the budget at this point.
- \$16,500 in sponsorships has been generated, with \$10k coming from OSU. Sponsors are posted on the website. NREEF is willing to contribute, and Shannon will reach out to Sandy Smith about this.

- The 90-minute luncheon/business meeting is not long enough to also do awards. Awards instead will be done at the closing luncheon.
- Kris will collect silent auction proceeds at the end of the auction.

8. NIFA Update

- NIFA continues to hire to fill 150 positions in Kansas City.
- The federal budget is still on a continuing resolution, but Congress has proposed a budget that would carry through the end of FY2020. Once the budget is passed, NIFA can look at possibly being a conference sponsor and the status of RREA will be known.

9. Executive Secretary's report

- Everything is up to date. Leslie will continue to work on membership and work with Shannon on the conference discount code.

10. Regional updates

- Western – Lauren
 - The Western Region conference in November was a success with ten attendees; three of whom were first-time participants in an ANREP event and one was from Community College of American Samoa. The 2021 meeting will be in Idaho.

11. Adjournment

- If we stick with the 3rd Wednesday of the month, the next meeting will be January 15, 2020 @ 3:00 PM ET.
- A motion carried to adjourn the meeting at 4:37 PM Eastern Time.