

**ANREP Executive Committee  
Meeting  
January 15, 2020  
3:00 PM – 4:43 PM EDT  
Final Approved Minutes**

**Attending:** Alicia Betancourt (President Elect), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (Past-President), Lara Milligan (President), Holly Abeels (Southern Region Rep)

**Not Attending:** Kevin Zobrist (Secretary), Kris Tiles (Treasurer), Eric Norland (NIFA Liaison Region Rep.)

**Guests: Shannon Murray**

**Agenda**

**1. Roll Call/Introductions.**

- There is a quorum.

**2. Minutes Recording**

- Recorder: Alicia Betancourt
- Proofreaders: John, Lauren

**3. Approval of Agenda**

- A motion carried to approve the agenda

**4. Approval of November 2019 Minutes**

- Held to February

**5. Approval of December Meeting Minutes**

- A motion carried to approve the December 2019 minutes.

**6. Set dates and times for ANREP Board meetings**

- 2020 Meeting will be held the third Wednesday 3pm EST

**7. 2020 Conference Committee – Shannon Murray, Program Chair**

- Shannon reported that a draft schedule was sent to abstract presenters and will be finalized after Jan 31<sup>st</sup> and go on the website. An email will be sent to the list-serve encouraging members to register and book lodging, lodging suits can be connected to accommodate larger groups. She met with onsite management and AV staff, rooms were consolidated. Logistics are being finalized for fun run and other activities. Carrie Berger will be the on-site contact during the event as Shannon will be on leave. A room

is available Wednesday afternoon if the board needs it. Awards will be split with achievement awards given Monday at lunch during the business meeting and educational awards given Wednesday at lunch. Need to inform members so they can plan travel accordingly. Need early bird end date on conference page, Shannon will fix. There is an option to select pay by check then members can call in a credit card.

## **8. New business**

- a. Welcome new Board members (done)
- b. Lara is back! Catch her up on what she has missed (Done)
- c. Add initiative updates to Board meetings – Voted to make initiatives a standing committee, Alicia will add to P & P, they will be given a time certain of 3:10PM on each meeting day on a rotating schedule and be allowed to submit monthly written reports, Alicia will initiate contact and develop a schedule.
- d. Update ANREP website with new Board members- Lara will give Darryl the info, each regional rep will look over the website and get Darryl the information that needs to be updated
- e. Get revised P&P Handbook up on website- Lara will send to Darryl and send Alicia the changes that were not incorporated last year.
- f. Website review – any volunteers- see d. above
- g. PILD and JOE Reps – confirm (add to website)- Lara will check with Kevin about JOE and send Darryl the info.
- h. Standing committee assignments- see committee reports
- i. Update ANREP email list (for Board meetings) Leslie reports the master list is up to date, the regional lists need to be updated, she will send the master list to all regional reps for them to check against the master and inform her of any changes

**9. Treasurer's Monthly Report** – Kris Tiles- Held to February

**10. NIFA Update** – Eric Norland- Held to February

## **11. Standing Committee Reports**

- a. Awards Tim Daly, Victor Blanco, Lauren

- Laruen reported 36 Judges so far and will send the call for nominations soon, the deadline is February 21st. Judging will be complete by March 17<sup>th</sup> and announcements by March 24<sup>th</sup> before the early bird deadline for the conference.
  - Need to add plaques for achievement awards to Feb. agenda
  - Board should consider which awards merit a plaque
- b. Communications      Chad Cook, James, Kevin- Lara to check with James and recruit if necessary at the conference
- c. Scholarship              Chris, James, John- No report
- d. Finance/Audit              Kris, Jen- Jen will have audit report soon
- e. Membership              Beth, Alicia- Lara will update the flyer and send to everyone
- f. Professional Development- new chair and co-chairs  
    Norm Haley, Chair- Spenser Bradley, Bence Carter  
    Continuing members: Lauren, Beth
- g. Policy & Procedures      Alicia, Kris, Jen, Kevin
- Abstract and initiatives- Alicia will add both in Policies & Procedures Handbook as standing committees, abstract committee should be separate from conference services. Discussion over committee recruitment- one suggestion was to recruit members through registration page or another suggestion was to have Leslie may bring I-Pad to conference for committee sign up
- h. Strategic Planning & Emerging Issues – need chair, regional reps will add to email

**12. Executive Secretary's Report** – Leslie Bobby-Sabatinelli

- Busy with renewals

**13. JCEP Update** – John Kushla

- Board meeting in Feb, John and Alicia will attend but neither will attend the Extension Leadership conference

**14. NREEF Update** – John Kushla

- Motion to Create new NREEF Liaison to ANREP Board as a non-voting member for a 3 year term, motion failed will reconsider later in the year. John is currently serving as NREEF Liaison with board approval while also serving as Past President.

### **15. Regional Reps: Updates**

Southern Region Representative – Holly Abeels - none

Western Region Representative – Lauren Grand – none

North Central Region Representative – Beth Clawson – add next steps for 2022 conference to Feb. agenda. Michigan State University will need to prepare a few slides for the general membership meetings regarding the location for the 2022 conference.

North East Region Representative – Jennifer Dindinger- NY State considering state chapter formation

### **16. Old business**

New officer orientation - DONE

John Kushla to serve as NREEF Liaison from ANREP for 1 year. APPROVED

National Extension Wildland Fire Initiative report to ANREP - DONE

Michigan State University proposal for 2022 conference. APPROVED

Appoint new select committee for Strategic Planning and Emerging Issues

Allow FANREP members to apply for state awards through the ANREP awards process.  
APPROVED

### **17. Adjourn 4:43PM**