

**ANREP Executive Committee  
Meeting  
May 20,2020  
3:00 PM – 4:30 PM EDT  
Final Approved Minutes**

**Attending:** Holly Abeels (Southern Region Rep.), Alicia Betancourt (President-Elect), Leslie Boby (Executive Secretary), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (Past-President), Lara Milligan (President), Eric Norland (NIFA Liaison), Kris Tiles (Treasurer)

**Not Attending:** Kevin Zobrist (Secretary)

**Guests:** Jennifer Fawcett (NEWFI), Carrie Berger (Conference Committee Program Interim Chair)

## **Agenda**

### **1. Roll Call/Quorum status.**

- There is a quorum.

### **2. Approval of Meeting Minutes**

- April minutes approved.
- February minutes held till June.

### **3. Assignment of Minutes Proofreaders**

- Recorder: Alicia Betancourt
- Proofreaders: Jen Dindinger, Holly Abeels

### **4. Agenda Approval - Approved**

### **5. Reports from Officers, Initiatives, and Current Conference Committee**

- NIFA Update – Eric Norland
  - Director has accepted VP of AG and Nat resources at University of Florida, acting director will be appointed by the President (not Senate confirmed). The appointment is for 6 years. NIFA is hiring, position announcements are out. Departments USDA Science Blueprint for the science agencies mostly about food and Ag. Climate Adaptation is included. Congressional research service is documenting the problems associated with the move to Kansas.
- NIFA Update – Eric Norland
  - Still trying to hire national program leaders in Kansas City. It has been difficult to recruit people who are willing to move to Kansas City and move from state-level to national-level responsibilities without a commensurate increase in salary and recognition.
- Treasurer's Report – Kris Tiles (February & March)
  - Requesting up to \$45 to update the Quicken plan (Approved) (add to budget plan)
  - **Action- Kris did get FY19 report from the audit- will be presented next month add to agenda**
  - ANREP balances as of 4/30/20
    - Checking 7411 \$74,565.54
    - Conference Checking 5982 \$21,918.83
    - Escrow Savings 5995 \$24,055.59

- Savings9281 (Energy Ini) \$2,779.27
  - CD 2150 \$20,041.70
  - TOTAL ASSETS \$143,360.93
  - Previous total \$142,159.47
- Executive Secretary's Report – Leslie Boby
  - One person inquired about secretary position, membership is slow.
- JCEP Update – John Kushla
  - JCEP - REQUEST FOR PROPOSALS, ELC Theme for 2021 - Leadership Beyond 2020
  - Location Kansas City Marriott Country Club Plaza
  - RFP for Leadership Development Concurrent Sessions Due October 30, 2020
  - Some suggested topics include: People Management, Communication, Innovative Leadership or Change Management just to mention a few. Other leadership-focused topics would also be appropriate.
- NREEF Update – John Kushla (Emailed)
  - Extension NR World Café- To better understand the needs of natural resource Extension professionals following the pandemic the NREEF Board of Trustees propose a series of videoconference focus groups to address the following questions. By understanding the needs of Extension professionals, the NREEF board will be better positioned to conduct foundation activities and raise funds that have the greatest impacts.
    - How do Extension professionals think the pandemic and its aftermath will affect how they do extension natural resources work?
    - What types of responses would set Extension apart from other organizations serving landowners and communities?
    - What new skills and resources will they need to creatively address these challenges?
    - How can NREEF help?
    - What innovative programs and messages do they think would attract donors?
  - Our idea is to conduct these sessions using standard focus group techniques, as we would for program evaluation and publication, reporting results during the rescheduled ANREP conference. The sessions would be organized and conducted by NREEF trustees and other volunteers. NECI/eXtension World Café on Extension leadership and COVID-19
  - Part 1: Friday June 12, 2020; 1:00pm – 3:30pm EST; 10am-12:30pm PST
  - Part 2: Friday June 19, 2020; 1:00pm – 3:30pm EST; 10am-12:30pm PST
  - **Action- Let John know if you want to volunteer for this above.**
- Regional Rep Updates
  - Southern Region – Holly Abeels (none)
  - Western Region – Lauren Grand (none)
  - North Central Region – Beth Clawson (none)
  - North East Region – Jennifer Dindinger will remind folks of new conference dates, ex secretary, NY and Maine about chapters, and elections

## 6. Reports from Committees & Initiatives

- Initiatives - National Extension Wildland Fire – NEWFI - Jennifer Fawcett
  - Started in Oct. 2018, have a website and monthly meetings 12 leadership team members, quarterly meetings for all members. Applied jointly for grant projects and programs. A lot of discussion about Covid-19 and fire season. July 7th will be the next overall call for members. The call will outline how to do programs virtually and the RFP's for fire proposals.
- 2021 Conference Committee – Carrie Berger, Program Interim Chair
  - Worked with Sunriver to do different dates but the food increase would be too much of a

deficit, so it was determined that we would have the conference at OSU in Corvallis, May 23-26, 2021. We could cancel or postpone if necessary. Same rooms, food and other amenities. We are retaining all the speakers. Might open a small RFP if speakers cannot come. No hotel attrition but room blocks will be available. For socializing we will have- Sunday is the opening get together. Poster session happy hour and Tuesday banquet.

- Awards - Lauren, Tim, Victor – 2019 will be mailed, awards on the website
- Communications - Chad Cook, James, Kevin - none
- Scholarship - Chris, James- none
- Finance/Audit - Kris, Jen- 2019 audit is done, 2018 done recommendations will be in June, in 2021 need someone who is not on the board to help with audit (Jen said she would help, Kris will stay on committee as well)
- Membership - Lara, Beth, Alicia - None
- Professional Development - Norm, Spencer, Bence – They will do quarterly opportunities stay tuned.
- Policy & Procedures - Alicia, Lara- see below
- Strategic Planning & Emerging Issues – Vacant
- 2022 Conference Committee – Beth – did request meeting with events people stay tuned...

## 7. Unfinished Business

- Executive Secretary Replacement - Inquiring: Chad Cook, Dean Solomon. Lara reached out to Will Sheftall. Action- **Need a rubric for evaluating the position (Lara).**
- Welcoming New Members - **Action- Leslie will send Lara names so she can send welcome and given an info packet by the secretary. Also, to all members as they renew.**
- ANREP P&P Handbook (Travel Reimbursement & Booking policy, expectations for Executive Secretary (must attend conference? Will we pay for expenses? Need to be near Bank of America?) **Edits in the handbook**
- ANREP Board Responsibilities Timeline (Held)
- New ANREP logo (held)
- Annual Membership Meeting (held)
  - Committee recruitment/revitalization
  - Strategic Plan

## 8. New Business (Held)

- HelmsBriscoe.

## 9. Announcements – None

## 10. Adjourn at 4:45