

**ANREP Executive Committee  
Meeting  
July 15, 2020  
3:00 PM – 4:25 PM EDT  
Final Approved Minutes**

**Attending:** Holly Abeels (Southern Region Rep.), Alicia Betancourt (President-Elect), Leslie Boby (Executive Secretary), Jennifer Dindinger (Northeast Region Rep), John Kushla (Past-President), Lara Milligan (President), Eric Norland (NIFA Liaison), Kris Tiles (Treasurer).

**Not Attending:** Beth Clawson (North Central Region Rep), Lauren Grand (Western Region Rep.), Kevin Zobrist (Secretary).

**Guests:** Carrie Berger

## **Agenda**

### **1. Roll Call/Introductions.**

- There is a quorum.

### **2. Minutes Recording**

- Recorder: Holly Abeels
- Proofreaders: Jennifer, Alicia

### **3. Approval of Meeting Minutes**

- A motion carried to approve the June 2020 minutes.

### **4. Reports from Officers, Initiatives, and Current Conference Committee**

- National Network for Sustainable Living Education (NNSLE) – Alicia Betancourt
  - 126 members. More people engaging. Asking members to present at a monthly meeting.
  - Started year looking at some major initiatives. Update some publications and National Sustainability Summit. But have dropped to the wayside due to COVID.
  - Contact Alicia if you want to be put on the list.
- 2021 Conference Committee – Carrie Berger, Program Interim Chair
  - May 23-26th 2021 in Corvallis, OR
  - Reviewed agreement and budget. Explicit language on excess program revenue, adding split of 50/50 for revenue and risk. ANREP will have to provide proof of insurance. Board needs to review agreement and provide questions/feedback to Carrie.
  - Registration cost is \$545, if pay ANREP dues cost is \$475 (with discount code). Hope to open registration in August.
  - Keeping same presenters that were accepted previously. If presenters back out might send out a short RFP for abstract proposals.
  - No room blocks but will provide information on several hotels in downtown that will have discounted rates.
- NIFA Update – Eric Norland
  - Former NIFA director now VP of Ag & NR at University of Florida.
  - No new NIFA director yet. Political appointee for 6 years. Holding pattern.

- Getting new national program leaders hired in Kansas City. Getting good candidates from Land Grant Institutions.
- Teleworking continues.
- Treasurers Report – Kris Tiles
  - Kris still needs to contact Bank of America (was put on hold too long when she did call). Intend to close account that is causing problems (energy init) and just transfer money into new account. Once get new Executive Secretary then will work on finding a new bank.
  - Account balances on 6/30/2020:
 

▪ Checking – 7411	\$72,999.15
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$24,056.39
▪ Savings – 9281 (energy init.)	\$2,749.36
▪ CD 2150	\$20,051.72
▪ Total Assets	\$141,775.45
▪ Previous Total	\$142,686.39
  - Activity
    - Monthly Maintenance Fee (9281)
    - Webmaster Q1 2020
    - Quicken Software
    - Atraxis tax prep payment
  - Budget
    - Transfer of funds between OSU and NREEF
    - Return of travel \$
- Executive Secretary’s Report – Leslie Boby
  - All dues notices prepped and just need to get out.
- President’s Report – Lara Milligan
  - ANREP Board Responsibilities Timeline
    - Call for nominations for board positions – John’s task.
    - Positions need to fill: Treasurer, President-Elect, North Central rep, Northeast rep.
    - John will put article in newsletter (call for nominations) and send out through regional rep emails.
    - Short blurb from people nominated. Members vote via survey monkey.
    - Kris will present budget in September. Board can review and vote on in October. Kris and Jennifer said they would stay on finance committee.
  - Action Items from Previous Meeting – all completed
- JCEP Update – John Kushla
  - JCEP Board meeting next week. Looking for Executive Secretary. Dates for conferences on website.
- NREEF Update – John Kushla
  - Drafting a letter to give ANREP in support of focus groups (want to do in fall).
  - Dean Solomon would like to meet with board in August to field questions about focus groups. Lara will add under NREEF Update on August agenda.
- Regional Rep Updates
  - Southern Region – Holly Abeels
    - No update
  - Western Region – Lauren Grand
    - No update
  - North Central Region – Beth Clawson

- No one stepped up about being North Central rep.
  - MSU is working on locking in dates for the 2022 in Kalamazoo conference for June 2022.
- North East Region – Jennifer Dindinger
  - Sent out regional email.

## 5. Reports from Committees

- Awards – Lauren
  - Got into office to mail awards.
- Communications – Kevin
  - Chad sent out call for newsletter articles.
  - Kris said Chad wants to ask about setting up a Facebook page for ANREP. Leslie has a Facebook group that she's willing to give over that could be used for ANREP. Discuss next meeting.
- Finance/Audit – Kris, Jen
  - Finished everything. Jennifer made a modification in her recommendations.
- 2022 Conference Committee – Beth
  - MSU is working on locking in dates for the 2022 in Kalamazoo conference for June 2022.

## 6. Unfinished Business

- Executive Secretary Replacement
  - Small sub-committee did interviews via Zoom with 2 candidates – Chad Cook and Dean Solomon.
  - Recommend Dean Solomon for the position.
  - Alicia made a motion to approve Dean Solomon as candidate for Executive Secretary. John seconded.
    - Discussion – Kris – if Dean says no for some reason would Chad be offered the position? Lara – yes think would offer position to Chad.
    - Amended motion – Alicia - move approval of Dean Solomon as candidate for Executive Secretary. If Dean declines, then move Chad Cook forward as the candidate. Jennifer seconded.
      - Discussion – creating a work contract with terms for Dean to sign (ie. One year term and can be extended, no expectation to attend conference, etc.).
      - Motion passes.
      - Lara will reach out to Dean to offer the position.
  - Leslie can work with Dean in a couple weeks and get him started/set-up. Lara will contact Dean to offer position and then connect Dean and Leslie.
- Annual membership meeting
  - End of July, Lara will get with Beth on survey results and work in early August on setting up a committee.
- New ANREP Logo
  - Logo tournament – very easy and can share with the Board as logos come in for voting/feedback. Can work with final candidates on logo colors, etc.
  - Lara will start working on this and use President's funds to cover cost.

## 7. New Business

- HelmsBriscoe
  - Conference planning company. Work with hotels on contracts.
  - Discussion – not necessarily a fit for ANREP since we ask Universities to solicit to host conference.

- Systemic racial injustice discussion
  - Postpone discussion till August. Put on August agenda.

## **8. Adjournment**

- The next meeting will be August 19, 2020 @ 3:00 PM ET.
- The meeting adjourned at 4:25 PM ET.