

**ANREP Executive Committee
Meeting
August 19,2020
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President-Elect), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (Past-President), Lara Milligan (President), Dean Solomon (Executive Secretary), Kris Tiles (Treasurer), Kevin Zobrist (Secretary).

Not Attending: Eric Norland (NIFA Liaison)

Guests: Jim Johnson and Shannon Murray, OSU

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Alicia, John

3. Approval of Meeting Minutes

- A motion carried to approve the July 2020 minutes.

4. Reports from Officers, Initiatives, and Current Conference Committee

- 2021 Conference Committee – Shannon Murray and Jim Johnson
 - In light of uncertainty about travel restrictions, budget constraints, and the need for early planning, a motion passed to move the 2021 (rescheduled from 2020) conference online.
 - OSU will need some planning support for doing the conference online.
 - We will work to make the online conference fun and engaging, e.g. “conference in a box” type things.
 - The Conference Committee is holding all spots for previously accepted presentations.
- Treasurers Report – Kris Tiles
 - Account balances on 7/31/2020:

▪ Checking – 7411	\$73,447.01
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$26,790.95
▪ Savings – 9281 (energy init.)	\$0.00
▪ CD 2150	\$20,051.72
▪ Total Assets	\$142,208.51
▪ Previous Total (July 2019)	\$141,775.45
 - Activity
 - Closed Acct 9281 (Energy Initiative) and transferred the balance of \$2,734.36 to 5995 (Escrow savings).
 - Transferred dues from our PayPal account.

- Budget
 - We are in good shape with a \$4,500 surplus due to lack of travel.
 - Draft 2021 budget will be presented to the board in September.
- Executive Secretary's Report – Dean Solomon
 - Dean met with Leslie Boby and Bill Hubbard to help get started.
 - Dues reminders were sent on August 12. So far 16 renewals (one of those a life member), 4 new members, and one new student member have come in since mid-July.
 - As of August 18, 315 members have paid their 2020 dues (+/- a few)
 - 424 paid dues since 1-1-2019
 - 527 paid dues since 1-1-2018
 - Dean worked with Darryl to make some website updates - home page updates and executive secretary address.
 - Now that the Exec. Sec. is not affiliated with UGA, we should think about moving our website and email lists from being hosted by UGA to an independent host.
 - ANREPNET listserv is hosted by UGA. Can manage right now, but we should move to another system. Google Groups an alternative if we want to keep a listserv-type format.
 - Constant Contact email list is through the SREF account - we probably need to separate into our own account if we want to keep using it. It costs approximately \$378 per year with non-profit discount. MailChimp is a free (I think) alternative, or we could use another approach.
 - Our website is currently hosted by SREF on their server
 - As we make changes, consider that we currently manage three separate member lists: Website directory, listserv and Constant Contact. It would be good to consolidate these and also to note what region each member is in so that regional reps can pull regional emails from the same parent list rather than trying to manually keep them synced.
 - Leslie moved ANREP files to our google drive.
 - Leslie suggested that we establish anrep.org email addresses for board Members (e.g.: president@anrep.org, treasurer@anrep.org, SouthernRep@anrep.org, etc.). Helps keep track of and archive ANREP communication.
 - Dean will come up with some recommendations for the board.
- JCEP Update – John Kushla
 - JCEP is considering changing the planning committee structure for the Extension Leadership Conference from having the presidents, past presidents, and presidents elect from all the organizations being ex officio committee members to having designated reps appointed by each organization like we do with PILD. JCEP wants to know how each organization feels about this. We are in favor of it.
- NREEF Update –Dean Solomon
 - NREEF is planning focus groups to develop a pitch that will resonate with potential donors. Dean will write a synopsis about this for regional reps to send out in their next update.

5. Agenda addition: 2020 membership dues

- Members may have funds for membership dues now but not when the new fiscal or calendar year begins. We will start a campaign encouraging members to pay their 2021 early.
- Due to everyone's shrinking budgets, a motion passed to defer dues increase from 2021 to 2022.

6. Adjournment

- The next meeting will be September 16, 2020 @ 3:00 PM ET.
- The meeting adjourned at 4:35PM ET.