

**ANREP Executive Committee
Meeting
September 16,2020
3:00 PM – 4:30 PM EDT
Final Approved Minutes**

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President-Elect), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), Lauren Grand (Western Region Rep.), John Kushla (Past-President), Lara Milligan (President), Dean Solomon (Executive Secretary), Kris Tiles (Treasurer),

Not Attending: Eric Norland (NIFA Liaison), Kevin Zobrist (Secretary).

Guests: Shannon Murray, OSU, Carrie Berger, OSU; and Jennifer Fawcett, National Extension Wildland Fire Initiative

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Beth Clawson
- Proofreaders: Lauren, Jennifer

3. Approval of Meeting Minutes

- A motion carried to approve the August 2020 minutes.

4. Reports from Officers, Initiatives, and Current Conference Committee

- 2021 Conference Committee – Shannon Murray and Carrie Berger OSU
 - All events going virtual at OSU
 - Reopening contracts with OSU for Virtual Conference
 - Asked for examples of good platforms for 100% virtual conference
 - River Network link provided: <https://www.rivernetwork.org/resource/pandemic-resources-for-nonprofits/#virtual-trainings>
 - Reorganizing conference committee for 2021 - Looking to widen focus of plenary/keynote speakers to national over state since it is virtual
 - Requested to have opportunity to bid for in person in Oregon in near future... 2024
- National Extension Wildland Fire – NEWFI – Jennifer Fawcett
 - Several western states receive education funding in response to current wildfires for after fire resiliency both physical and mental
 - eXtension education development for prescribed burns funded
- Executive Secretary's Report – Dean Solomon
 - Members taking advantage of pay early option; early renewal invoice was sent Sept 1 to members
 - Continuing to work with Darryl on website updates - note the new logo prominently displayed!
 - Visited with Chad Cook to discuss newsletter hosting

- Discussion re: constant contact, mail chimp, or Google suite for communication services and retiring the current listserv
 - Will have a recommendation by next month
 - SREF currently hosts website. Move planned for website and other services for future
- Developed an expanded ANREP online services outline
- Membership status
 - 3 new members since 8/19
 - 21 renewed for 2021
 - 310 current for 2020
 - 429 paid since 1-1-2019
 - 513 paid since 1-1-2018
- Treasurers Report – Kris Tiles
 - Account balances on 8/31/2020:

▪ Checking – 7411	\$72,972.58
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$26,791.18
▪ Savings – 9281 (energy init.)	Closed
▪ CD 2150	\$20,051.72
▪ Total Assets	\$141,734.31
▪ Previous Total (July 2019)	\$141,208.51
 - Activity
 - none
 - Budget
 - Finance committee working on budget for 2021
 - Clarification and request: the conference account has one sentence for account use in P&P manual. It implies it be closed after every conference year. This account has been open for 8 years and not closed.
 - Two committee thoughts: premise: 1. What to do with this account as it has a substantial amount of money in it. & 2. It won't have additional income going into that account for the last year.
 - Committee recommends to the board: keep it open to act as a financial buffer account if association incurs a loss, such as what is happening this year. We recommend making changes in the P&P manual to reflect this use in addition to its traditional function.
 - It has historically been used in the past as a risk capital account, and for having funds to put up front as well.
 - The odd year is supposed to be an ANREP scholarship year for non-conference scholarships; since we are having a virtual conference there will be no need for conference scholarships. do we still want to offer non-conference scholarship for 2021 to members? \$1000 up to \$250 each. Board agreed.
 - Will report budget next month

5. Adjournment

- The next meeting will be September 16, 2020 @ 3:00 PM ET.
- The meeting adjourned at 4:33PM ET.

Respectfully submitted, Beth Clawson