

ANREP Executive Committee Meeting

November 18, 2020

3:00 PM – 4:30 PM ET

Final Approved Minutes

Attending: Holly Abeels (Southern Region Rep.), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), Lara Milligan (President), Dean Solomon (Executive Secretary), Kris Tiles (Treasurer), Kevin Zobrist (Secretary).

Not Attending: Alicia Betancourt (President-Elect), Eric Norland (NIFA Liaison), Lauren Grand (Western Region Rep.), John Kushla (Past-President)

Guests: Shannon Murray

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Holly, Jen

3. Approval of Meeting Minutes

- A motion carried to approve the September 2020 minutes.

4. Reports from Officers, Initiatives, and Current Conference Committee

- 2021 Conference Committee – Shannon Murray
 - Whova will be the virtual conference platform.
 - Working on draft budget with OSU Conference Services.
 - The conference planning team won't be doing the silent auction, so the board will try to do. Kris will look into options.
- Treasurer's Report – Kris Tiles
 - Account balances on 10/31/2020:

▪ Checking – 7411	\$75,155.46
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$26,791.63
▪ CD 2150	\$20,051.72
▪ Total Assets	\$143,917.64
▪ Previous Total (September 2020)	\$145,311.89
 - Activity
 - Paid Executive Secretary. Some checks to Darryl were never cashed, so working on that.
 - Purchased Constant Contact account—this was not in the original budget, but we have the funds and the board approved this expenditure in October.
 - Finance Committee Recommendations for 2021 Budget
 - Move \$2,500 from the conference account to the operating account, which is what normally would have happened if we had our conference this year.
 - Don't give a lower conference rate as membership incentive.

- The conference account has about \$26k, and it does not earn any interest. Tap this to contribute toward operating expenses, scholarships, and the Oregon virtual conference in 2021, leaving approximately \$6k in account for future conference coverage.
 - Move \$50k of our \$77k balance in the primary checking account to savings, since the checking account does not earn interest and our operating budget is only about \$25k per year.
 - Hire a consultant to explore investment options, since our CD that matures November 2021 earns very little interest.
 - Get a new bank that is more online friendly.
 - The board will need to vote on the budget at the December meeting.
- Executive Secretary's Report – Dean Solomon
 - Our Constant Contact account is up and running.
 - Membership – 354 members current with dues. Dues notices will go out in early December with a president's letter outlining the benefits of membership. 163 people have not paid since 2018 or 2019. Dean will start purging the list in early 2021 – we may want to survey those to ask why they didn't renew. Dean will work up a draft for the board to review.
- JCEP Update – Lara Milligan
 - The next JCEP board meeting is on 11/19, when the new executive director will be announced and there will be discussion on how to deal with all the cancelled conferences.
- NREEF Update – Dean Solomon
 - Have not processed the data yet from the focus groups.
 - We need to determine who the ANREP rep will be for the NREEF board of trustees.
- Regional Rep Updates
 - West
 - Lauren and Kevin have notes from their breakout session at the virtual conference in October—Lara will share these with the other regions and hopefully we can gather similar input from the other regional breakout sessions.
 - Northeast
 - Jen got contacts from Eric Norland for Extension people in New England states who do not currently have any ANREP members – will be reaching out to those people.

5. Reports from Committees

- Awards
 - Lara will mail out awards this week.

6. Adjournment

- The next regular board meeting will be December 16, 2020 @ 3:00 PM ET and will last 2 hours.
- The meeting adjourned at 4:30PM ET.