

ANREP Executive Committee Meeting

December 16, 2020

3:00 PM – 5:00 PM ET

Final Approved Minutes

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President-Elect), Beth Clawson (North Central Region Rep), Jennifer Dindinger (Northeast Region Rep), John Kushla (Past-President), Lara Milligan (President), Dean Solomon (Executive Secretary), Kris Tiles (Treasurer), Kevin Zobrist (Secretary)

Not Attending: Lauren Grand (Western Region Rep.), Eric Norland (NIFA Liaison)

Guests: Shannon Murray (2021 conference chair), Chad Cook (incoming treasurer), Danielle Rhea (incoming northeast rep), Erika Lyon (incoming north central rep)

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Minutes Recording

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: John, Beth

3. Approval of Meeting Minutes

- A motion carried to approve the October 2nd minutes.
- A motion carried to approve the November 18th minutes.
- Lara will send the draft minutes from the virtual business meeting to the membership, with formal approval to take place at the 2021 conference.

4. Reports from Officers, Initiatives, and Current Conference Committee

- 2021 Conference Update – Shannon Murray
 - Shannon presented a draft schedule for the conference.
 - For the concurrent sessions, the presentations will be pre-recorded, and participants will view these in advance and the live portion will be a quick recap and Q&A.
 - Shannon presented the current draft budget.
 - \$150 registration fee should cover costs and may be able to go lower with ANREP's \$6,000 contribution to the budget.
 - A motion passed to set a \$35 student rate that will come with a free 2021 membership.
- Executive Secretary's Report – Dean Solomon
 - Dues notices went out this week.
 - We need to look into alternative services or upgrades to our online member services and website. An ad hoc committee comprising Kris, Alicia, Dean, and Chad will look into this and make a recommendation to the board.
- Treasurer's Report – Kris Tiles
 - Account balances on 11/30/2020:

▪ Checking – 7411	\$75,335.46
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$26,791.85

- CD 2150 \$20,051.72
 - Total Assets \$144,097.86
 - Previous Total (October 2020) \$143,917.64
- 2020 budget variances
 - Pass-through of funds between OSU and NREEF
 - Return of travel money for cancelled conferences
 - Purchase of Constant Contact
- A motion passes to approve the 2021 budget.
- JCEP Update – John Kushla and Lara Milligan
 - The executive director is being replaced with a management company, Capitol Hill Management Services (CHMS).
- NREEF Update – Dean Solomon and John Kushla
 - Focus groups are done and results are being analyzed.
 - A motion passes to propose having the ANREP past president serve as an ex-officio ANREP rep for NREEF board of trustees.
- Regional Rep Updates
 - No updates.

5. Reports from Committees

- Awards
 - Lara mailed out 2020 awards.
 - The committee is setting up things for the next round of awards.
- 2022 Conference
 - We need to prepare to start drawing up contracts, starting with MSU.
- JOE update
 - JOE is transitioning to a new editorial structure, as Clemson University Press has taken over management of the journal.
 - There is a call for volunteer associate editors on the JOE website—regional reps will send this link out in the next update.
- Nominations
 - Lara will send an email to the membership announcing the newly elected officers

6. Unfinished business

- The next ANREP P&P Handbook update is a work in progress—watch for something from the committee in the first quarter of 2021.
- Executive secretary agreement has been finalized.
- Ad Hoc committee for ANREP membership engagement – Jen (chair), Kevin, Beth, and John. Jen will call a meeting in early 2021.

7. New business

- Transitioning to a new board – incoming board members will read the P&P Handbook.
- Extension Climate Initiative
 - This is a broader Extension initiative and not actually an ANREP initiative
 - We need to update our website to take off the old CSI stuff and figure out how to link to the new Extension Climate Initiative, which could fall under partners or other associations – Lara will ask Paul what his preference is.

8. Adjournment

- Thank you to Kris Tiles, John Kushla, and Jen Dindinger for their service on the board as their terms conclude. John expressed his wish to have the traditional parting gift as Past President instead go to NREEF as a donation in his behalf.
- The next regular board meeting will be January 20, 2021 @ 3:00 PM ET
- The meeting adjourned at 4:59PM ET.