

# **ANREP All-Membership Business Meeting Final Approved Minutes**

**October 21, 2020  
Online**

## **1. Call to order**

- Meeting called to order by Lara Milligan, ANREP President: 3:08 PM ET
- Minutes recorded by: Kevin Zobrist, ANREP Secretary

## **2. Introduction of officers**

- President – Lara Milligan (FL)
- President Elect – Alicia Betancourt (FL)
- Past President – John Kushla (MS)
- Secretary – Kevin Zobrist (WA)
- Treasurer – Kris Tiles (WI)
- Southern Region Rep – Holly Abeels (FL)
- Western Region Rep – Lauren Grand (OR)
- Northeast Region Rep – Jennifer Dindinger (MD)
- North Central Region Rep – Beth Clawson (MI)
- Executive Secretary – Dean Solomon (MI)
- USDA NIFA Liaison – Eric Norland (DC)

## **3. 2018 Membership Meeting Minutes Approval**

- Motion passes unanimously to approve 2018 minutes

## **4. JCEP Presentation**

- Presented by:
  - Roxie Price (UGA) – Past President of NEAFCS
  - Gene McAvoy (UFL) – Past President of NACAA, UFL
- The Joint Council of Extension Professionals (JCEP) is an umbrella organization for the seven Extension professional associations. If you are a member of one of these associations, you are by definition a member of JCEP!
  - ANREP – Association of Natural Resource Extension Professionals
  - ESP – Epsilon Sigma Phi
  - NACAA – National Association of County Agricultural Agents
  - NACDEP – National Association of Community Development Extension Professionals

- NEA4-HYDP – National Association of Extension 4-H Youth Development Professionals
- NEAFCS – National Extension Association of Family and Consumer Sciences
- NAEPSDP – National Association of Extension Program and Staff Development Professionals
- JCEP Board
  - Three reps from each of the seven Extension professional association
  - Reps from:
    - Association of Public and Land-Grant Universities (APLU)
    - Extension Committee on Organization and Policy (ECOP)
    - USDA National Institute of Food and Agriculture (NIFA)
- JCEP functions
  - Advocate for the seven Extension professional organizations
  - Provides professional development opportunities
- Upcoming JCEP professional development opportunities
  - Extension Leadership Conference (ELC)
    - Feb 10-12, 2021 (virtual)
  - Public Issues Leadership Development (PILD) Conference
    - Encourage advocacy at federal, state, and local levels
    - Apr 12-14, 2021 (hybrid)
- Thank you to James Henderson and John Kushla for their three years of service to JCEP board representing ANREP. When reps complete their three-year commitment, they receive an award clock.

## 5. State of ANREP Report (Lara Milligan, President)

- Volunteer opportunities—there are lots of ways to get involved!
  - Board
  - Committees
    - Awards
    - Communications
    - Scholarship
    - Finance/audit
    - Membership
    - Policy and procedure
    - Professional development
    - Conference
    - Strategic planning
  - Representatives
    - Journal of Extension
    - PILD

- Natural Resource Extension Education Foundation (NREEF)
  - Initiatives
    - National Extension Climate Initiative
    - National Network for Sustainable Living Education (NNSLE)
    - National Extension Energy Initiative (NEEI)
    - National Extension Wildland Fire Initiative (NEWFI)
- Accomplishments
  - Submitted for a North American Association for Environmental Education (NAAEE) Grant to be a dissemination partner – will find out soon
  - Hired a new Executive Secretary – Dean Solomon
  - Created a new logo
  - Adaptation and growth during challenging times
- Service to ANREP Award
  - Awarded by the Board to recognize significant contributions to the ANREP organization. This is a discretionary award from the Board that is not part of the regular annual award process.
  - The 2020 award goes to Dr. Bill Hubbard
- Looking ahead – next steps
  - Develop a new five-year strategic plan – we need help with this
  - Revitalize committees
  - Build engagement with initiatives
  - Increase our social media presence
  - Membership drive
  - Form additional state chapters
- Why serve ANREP?
  - National involvement
  - Increased networking
  - Build your résumé and promotion packet
  - Increases the viability of ANREP as an organization
- How to volunteer for ANREP
  - Google Form sign-up: <https://forms.gle/FMBCPdTw3ihsmDzv8>
  - Contact Regional Representative
  - Respond to email requests

## 6. Treasurer's Report (Kris Tiles, Treasurer)

- Financial overview
  - Account balances
    - Checking – \$75,971
    - Savings – \$26,791

- Conference checking – \$21,918 (this account is to prepay conference expenses, cover conference losses, scholarships – we may need to tap this since there were no conference proceeds this year)
    - CD – \$20,056
    - Total – \$144,736
  - Our goal is to maintain a 2-3 year reserve.
  - We will be looking for investment opportunities to build more robust scholarship fund.
- Budget overview
  - Our budgets usually have a deficit (an ongoing problem), but expenses usually then end up being lower than expected.
  - There were 384 paid members in 2019; and there are 269 through September 2020.
  - Conference income
    - Usually \$3k/yr
    - There was no conference income for 2020 – the last conference income was 2018.
    - We will use savings to cover some costs of virtual 2021 conference.
    - There will be no conference income until at least 2023.
  - There are usually more members during conference years, then a big drop in non-conference years, which causes budget problems, but this didn't happen in 2019. We now offer scholarship opportunities for members during non-conference years as a membership incentive.
  - Where does money go?
    - Travel – JCEP, PILD, JOE reps
    - Scholarships
    - Administration – Executive secretary, webmaster, federal fees
    - Support of 4-H programs (future ANREP members!)
    - Initiative support
  - Use savings to cover some costs of virtual 2021 conference
  - Thanks to Bill Hubbard, Dean Solomon, and Leslie Boby for their service as Executive secretaries and to Jen Dindinger and Susan Haddock for their service on the Finance Committee.

## 7. Executive Secretary's Report (Dean Solomon, Executive Secretary)

- Membership by region
  - 51% south, 9% NE, 18% NC, 22% West
- Members represent 40 states and DC
- Most members have been members for fewer than 5 years
- Looking forward

- Remember to pay your dues
- We will be using Constant Contact now to communicate
- Contact info for Dean: [anrep@anrep.org](mailto:anrep@anrep.org), 231-357-2761

## 8. Initiative Updates

- National Extension Climate Initiative (NECI) – Paul Lachapelle and Chris Jones
  - This is a new incarnation of the Climate Science Initiative (CSI).
  - This initiative is a way to share info among disciplines and regions, with a goal of networking across organizations and program areas.
  - This is a faculty-led, apolitical initiative that is open to anyone.
  - The initiative has a new website coming.
  - The initiative meets monthly, and meeting recordings are available.
  - The initiative uses an email list and the eXtension Connect platform to communicate – there are currently 140 subscribers.
- National Network for Sustainable Living Education (NNSLE) – Linda Seals
  - Meets the 2nd Tuesday of every month from 3:30-4:30 ET.
  - There are 114 members on the initiative email list.
  - They are looking for more people to get involved.
  - The 2021 Sustainability Conference will be in October.
- National Extension Energy Initiative (NEEI) – Dave Ripplinger
  - There will be a joint 2021 National Sustainability Summit/National Extension Energy Summit Oct 3 – 6, 2021 at Penn State University.
- National Extension Wildland Fire Initiative (NEWFI) – Jennifer Fawcett
  - This is a resource for learning more about fire.
  - There are 12 people on the leadership team and many more who participate in quarterly meetings, where 2 -3 Extension staff around the country share current fire programs/issues.
  - The initiative provides opportunities for collaboration around fire.
  - The next meeting is in January, and the initiative will have a presence at the 2021 ANREP virtual conference in May.

## 9. Natural Resource Extension Education Foundation (NREEF) – Sandy Smith

- NREEF is a non-profit charity started by ANREP in October 2019 to support natural resources extension work
- In order to be a 503c nonprofit, NREEF can't solely benefit ANREP. As such, NREEF will provide funding for programs, not individuals (e.g. to help fund the 2021 virtual conference)
- NREEF is working on building an endowment. NREEF can receive tax-deductible gifts from individuals, corporations, groups, and other non-profits, including estates, memorials, etc.

- NREEF needs people to serve on board of trustees and to help with fundraising.
- A focus group initiative is currently underway to see what ANREP members think NREEF should be focusing on and where to seek funds—more participants are needed for this.

## **10. Conference Updates**

- 2021 Conference – Shannon Murray
  - This will be a virtual conference on May 23-26, 2021. The theme is “Place-based and future-focused: fulfilling the land grant mission in an evolving landscape)
  - <https://www.anrep2020.org/> is the conference website.
  - The virtual conference will include oral presentations, workshops, a virtual poster session, regional gatherings, initiative meetings, and socializing and networking opportunities.
  - All accepted presenters from 2020 are still accepted for 2021 and will be contacted soon to see if they still want to present.
  - Watch for more information in the ANREP newsletter.
- 2022 Conference – Beth Clawson
  - The 2022 conference will be June 8-10, 2022 at the Radisson Plaza Downtown Hotel & Suites in Kalamazoo, MI, hosted by MSUis venue
  - Kalamazoo has an airport and also train and greyhound service that stops within a block of the hotel. Visit <https://www.discoverkalamazoo.com> for more information about Kalamazoo.
  - The conference planning committee needs help, so watch for a call for volunteers.

## **11. Announcements**

- The election for ANREP board positions is coming. There are candidates for all open positions. Watch for a more information and a ballot.

## **12. Adjournment**

- The meeting adjourned at 4:22 PM ET.