

ANREP Executive Committee Meeting

March 24, 2021

3:00 PM – 5:00 PM ET

Final Approved Minutes

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President), Chad Cook (Treasurer), Erika Lyon (North Central Region Rep), Lara Milligan (Past-President), Danielle Rhea (Northeast Region Rep), Lauren Grand (Western Region Rep.), Dean Solomon (Executive Secretary)

Not Attending: Beth Clawson (President-Elect), Eric Norland (NIFA Liaison), Kevin Zobrist (Secretary)

Guests: Timothy Daly (Awards Committee), Victor Blanco (Awards Committee)

Agenda

- **Roll Call/Introductions.**
 - There is a quorum

- **Assignment of Minute Proofreaders**
 - Recorder: Erika
 - Proofreaders: Lara, Danielle

- **Agenda Approval**
 - A motion carried to approve the agenda

- **Approval of Meeting Minutes**
 - A motion carried to approve the February 24th minutes.

- **Reports from Officers, Initiatives, and Current Conference Committee**
 - 2021 Conference Update – Shannon Murray
 - Registration is up and running
 - Lara and Alicia have used Whova and volunteered to do some of the engagement activities
 - Continue to encourage students to attend conference – flyer has been developed directed at students
 - Treasurer's Report – Chad Cook
 - Account balances on 1/31/2021 (monthly activity report only)

▪ Checking – 7411	\$ 84,707.15
▪ Conference Checking – 5982	\$ 21,918.83
▪ Escrow Savings – 5995	\$ 26,792.31
▪ CD – 2150	\$ 20,063.45
▪ Total Assets	\$ 153,481.74
▪ Previous total	\$ 147,509.58
 - Balance Activity:
 - Withdrawals: payments to FL and GA for their dues.
 - Deposits: Dues transfer from PayPal, dues collected, returned payment (incorrect address)
 - PayPal account has \$5,500 currently, and getting ready to transfer at end of the month

- Issues with desktop app and syncing in Quicken
- Executive Secretary's Report – Dean Solomon
 - In good shape with membership – many members renewing (365 paid as of last year), continuing to catch up on dues and renewals
 - Add question about how members heard about ANREP to form
 - Sending new state chapters information
 - Constant Contact working well – potential for development of targeted committee and initiatives lists
- NIFA Update – No update
- JCEP Update – Lara Milligan
 - Website restructuring – work in progress
 - Still need one representative for JCEP Extension Leadership Committee
 - Direct members interested to Alicia at abb@ufl.edu
 - Commitment is for 2021, 2022 and into part of 2023 (2 years) and includes attending monthly meetings and getting involved with conference planning
 - Online PILD Conference will be April 12-13
 - Registration opened – early bird registration runs out April 2nd (\$100 registration), after which price increases to \$150
 - Planning in-person PILD DC conference April 3-5, 2022
 - PILD needs reps for next year – regional representatives begin push (typically begins in May after conference)
 - 3 year commitment
 - Contracts have been signed for Crystal City, VA (DC area)
- Foundation (formerly NREEF) Update – Lara Milligan and Dean Solomon
 - Reminder- NREEF no longer goes by “NREEF” – either spelled out or “The Foundation”
 - Revamping website and mission
 - Still figuring out how to spend money the Foundation offered for the conference
 - Foundation received invoice from ANREP
- Regional Rep Updates
 - Southern – Holly Abeels
 - No update.
 - Western – Lauren Grand
 - No update.
 - North Central – Erika Lyon
 - No update.
 - North East – Danielle Rhea
 - No update.
- **Reports from Committees**
 - Awards – Timothy Daly and Victor Blanco
 - A lot of great nominations, competitive
 - Judges met and completed judging – final list of winners submitted to the executive board; Alicia will send out list of winners to membership
 - Board discussed Friend of ANREP award and service to ANREP award
 - Darryl Outlaw nominated for service award
 - JCEP Creative Excellence Award - Ana Zangroniz, University of Florida nominated; vote was all in favor of nomination
 - Certificates will be mailed this year with option of in-person awards at next conference

- Team awards will be sent in one envelope
 - Awards committee “archive” development on Google Drive
 - Committee recommendations moving forward:
 - Determine a minimum score in order to receive an award (70%), which will need to be added to the application language (remove word “exceptional” since meaning varies from judge to judge)
 - Set up the awards website to "Export" or "Download" the nomination data in an editable format (e.g., Excel), as this will save valuable time and potential transcribing errors in the process.
 - Set up on the ANREP awards website (if possible) a membership status check of the awards nominators and nominees. The awards committee did not check the membership status of any of the nominees or nominators of the award winners or as part of the evaluation process send the final list of awards nominations to the membership committee for review and approval.
 - Committee suggests adopting as a rule to keep the 3 higher scores for each entry to calculate the score media (final score used to assign the entry position in the award category). NOTE: This year, some entries had 2 judges and others had up to 6 judges (evaluators) although each entry was assigned only 3 judges.
 - Judges should not evaluate any entry in a category where they are nominators / nominees (possibly add to Policy & Procedures awards section)
- Communications – Chad Cook – No update
- Membership – Lara Milligan
 - New flyer for student recruitment for conference
 - Holly volunteered to proof
 - At the next meeting, board needs to discuss how to ramp up recruitment for committees
- Professional development – Norm Haley – No update
- Strategic planning – Erika Lyon
 - Committee continues to meet every other week
 - Currently working on membership survey / needs assessment – use to develop vision, mission, values...
 - There may be some time during the business meeting to discuss strategic plan if committee feels ready to do so
 - Possibility for follow up surveys or polling using Whova
- 2022 Conference – Beth Clawson
 - Regional representatives will coordinate regional meetings – scheduled for Wednesday, May 26th from 1:30pm-3pm
 - Representatives can meet before hand to generate questions that can feed into the committees
 - Looking for conference themes
 - Currently Reconnecting - Navigating – Sustaining – board members liked
 - How can the location be included in the conference?
 - MSUE has good connections with tribes
 - Great Lakes state
 - Need additional members for planning committee, but push after 2021 conference is over
 - Could awards committee work with professional development committee to create ignite sessions at next conference?

- **Unfinished business**
 - Web hosting options – Dean Solomon – no update
 - Past president parting gift
 - Chad looking into
 - Alicia will do a virtual card and will ask past and present board members for video messages
- **New business**
 - No new business.
- **Adjournment**
 - The next regular board meeting will be April 21, 2021 @ 3:00 PM ET
 - The meeting adjourned at 4:15 PM ET