

ANREP Executive Committee Meeting

April 21, 2021

3:00 PM – 5:00 PM ET

Final Approved Minutes

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President), Chad Cook (Treasurer), Erika Lyon (North Central Region Rep), Lara Milligan (Past-President), Danielle Rhea (Northeast Region Rep), Lauren Grand (Western Region Rep.), Dean Solomon (Executive Secretary), Beth Clawson (President-Elect), Eric Norland (NIFA Liaison)

Not Attending: Kevin Zobrist (Secretary)

Guests: Shannon Murray

Agenda

- **Roll Call/Introductions.**
- **Assignment of Minute Proofreaders**
 - Recorder: Holly Abeels
 - Proofreaders: Alicia Betancourt, Danielle Rhea
- **Agenda Approval** – Holly made a motion, Lara seconded. Motion passes
- **Approval of Meeting Minutes**
 - A motion to approve the March 24th minutes. Holly made a motion, Lara seconded. Motion passes
- **Reports from Officers, Initiatives, and Current Conference Committee**
 - 2021 Conference Update – Shannon Murray
 - Registration at 139 people currently, looks great as far as budget. Will cross reference with planned speakers.
 - Putting out push for registration and a call for volunteers. Encouraging people to share with students. Please share with all networks.
 - Website updates, take a look www.anrep2020.org. Program Agenda has everything that has a time associated with it. On Demand Content are ignite presentations and poster presentations.
 - Speakers can continue to update bio for the website. Will be setting up community chats and topics of conversation in Whova. Oral and ignite presenters have deadline of April 30th to submit their video presentations. Poster presenters have deadline of May 7th to submit their posters.
 - Alicia asked Shannon to enable Leader Board option in Whova. Plans to do a photo contest.
 - Dean will send Shannon past conference surveys/evaluations so they can be included in the conference survey.
 - Shannon needs info about business meeting agenda and awards committee plans – Alicia and Lauren will get more information. Also question about the silent auction – Kris Tiles and Chad Cook are planning and will get back with Shannon.
 - Beth will get something together for announcing 2022 conference. Will be discussed during business meeting.
 - Treasurer's Report – Chad Cook

- ANREP Balances as of 3/31/21
 - Checking (7411) - \$84,935.05
 - Conference Checking (5982) - \$21,918.83
 - Escrow Savings (5995) - \$26,792.75
 - CD (2150) - \$20,066.69
 - Total Assets - \$153,713.32
 - Previous Total - \$153,573.30
- Balance Activity
 - Withdrawals – payments to Webmaster for Q4 2020, donation to Foundation (NREEF) for Kushla
 - Deposits – membership dues
- Executive Secretary’s Report – Dean Solomon
 - Researched and evaluated association management online service providers and discussed options for moving forward with Darryl Outlaw. See separate document.
 - Organized monthly executive committee meeting documents into [folders on the Gdrive](#) to make it easier to refer to information from past meetings rather than sorting through old emails. If executive committee members prefer, documents for upcoming meetings could be organized in the same way instead of distributing via email.
 - In response to a request at the last executive committee meeting, a spreadsheet listing members by region and state [is available here](#).
 - 2021 memberships continue to arrive. Update as of April 14, 2021:
 - 380 members current with dues (paid for 2021)
 - Life members – 12
 - 2021 - 368 (including 4 new members since March 18, 2021)
 - Last paid for 2020 – 78
 - Last paid for 2019 - 53
- NIFA Update – Eric Norland
 - National Extension Climate Initiative summit last 3 days. Steering committee doesn’t want initiative tied necessarily to ANREP since it’s cross-disciplinary. Alicia clarified it’s not an ANREP initiative any longer.
 - USDA Climate Hubs - \$10 million in competitive awards for Extension to be full partners and collaborators with Climate Hubs. Sent announcement to Extension leaders. \$1.5 million grants, 5 or 6 projects awarded. Webinar in May to talk about intent of program and answer questions.
 - Alicia mentioned Chris Jones’ Climate Masters Program webinar, announcement will go out to membership.
- JCEP Update – Lara Milligan
 - Planning in-person PILD DC conference April 3-5, 2022
 - PILD needs reps for next year – regional representatives begin push (typically begins in May after conference)
 - 2-year commitment
 - Maybe ANREP can give a couple scholarships for participation or promote ANREP conference scholarship.
 - Extension Leadership Conference restructured where 2 members from associations will serve on that committee. Rachel Pienta and Ana Zangroniz are representatives. Will be in-person in Kansas City in 2022.
- Foundation (formerly NREEF) Update – Lara Milligan and Dean Solomon
 - Discussing promotion during ANREP conference, promotional materials being created. Launching \$20.21 or \$200.21 fundraiser.

- JOE Update – Kevin Zobrist
 - Kevin wasn't present but Alicia will reach out to get an update.
- Regional Rep Updates
 - Southern – Holly Abeels
 - Brooke Saari with SC Sea Grant Consortium promoting ANREP to fellow Sea Grant agents/specialists and get them to join.
 - Western – Lauren Grand
 - No update.
 - North Central – Erika Lyon
 - No update.
 - North East – Danielle Rhea
 - NY Chapter discussion. NY interested in reupping state chapter. Figuring out next steps for them. Still officially a chapter, never dissolved. Danielle, Alicia and Holly will meet to look over their bylaws and suggest updates to make sure they're not contradictory to ANREP bylaws.
- **Reports from Committees**
 - Awards – Timothy Daly and Victor Blanco
 - All award certificates were sent by Alicia.
 - Asked Tim and Victor to redo awards packet with their recommendations and waiting to hear back from them.
 - Awards slide show will be created and running during a break.
 - Communications – Chad Cook
 - Announcement went out for next newsletter. Will come out a week before the conference.
 - Been contemplating stepping down as chair with new responsibilities as Treasurer. Bring up at conference looking for volunteers. Will put plug in newsletter for a volunteer.
 - Membership – Lara Milligan
 - Flyers for student involvement.
 - Talked last year about using conference to recruit members for committees and board positions. Created a poster that highlights all committees and reps with QR code to sign up. Put something prominent in Whova. Need to go over and discuss in business meeting during conference. Lara will create a new form and possibly presentation.
 - Professional development – Norm Haley
 - No update.
 - Strategic planning – Erika Lyon
 - Continuing to meet every other week. Will send out 3 question survey to membership soon.
 - 2022 Conference – Beth Clawson
 - Determined theme at last planning meeting. Next conference planning meeting on Friday.
- **Unfinished business**
 - Web hosting options – Dean Solomon
 - See Dean's report for more details.
 - Darryl does like doing this work for ANREP and would be happy to continue to assist. But would someone be able to step into his place if he left? Ask Darryl to look at Wild Apricot and MemberLeap to hear his thoughts.
 - What budget amount can we handle per year? Chad will look at budget.
 - With either option presented would still need Darryl or someone to be the website point person.

- Email Dean if you think of any other questions.
- Past president parting gift
 - Donation to Foundation is done. Alicia needs to create a virtual card still.
- **New business**
 - Alicia will put together agenda and to-dos for during ANREP conference business meeting. Lara will send Alicia what the plan was for last year. Should be put in google drive archives for future Presidents. Alicia will update PPT to be used during business meeting.
- **Adjournment**
 - The next regular board meeting will be May 19, 2021 @ 3:00 PM ET
 - The meeting adjourned at 4:40PM ET