

ANREP Executive Committee Meeting

August 18, 2021

3:00 PM – 4:30 PM ET

Final Approved Minutes

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President), Beth Clawson (President-Elect), Chad Cook (Treasurer), Lauren Grand (Western Region Rep.), Erika Lyon (North Central Region Rep), Lara Milligan (Past-President), Dean Solomon (Executive Secretary), Kevin Zobrist (Secretary)

Not Attending: Eric Norland (NIFA Liaison), Danielle Rhea (Northeast Region Rep)

Guests:

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Assignment of Minute Proofreaders

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Holly, Lauren

3. Agenda Approval

- A motion carried to approve the agenda.

4. Approval of Meeting Minutes

- A motion carried to approve the July minutes.

5. Reports from Officers, Initiatives, and Current Conference Committee

- 2021 Conference update – Shannon not present
- Treasurer's Report – Chad Cook
 - Account balances on 7/31/2021:

▪ Checking – 7411	\$89,421.55
▪ Conference Checking – 5982	\$21,918.83
▪ Escrow Savings – 5995	\$26,793.65
▪ CD 2150	\$20,073.40
▪ Total Assets	\$158,207.43
▪ Previous Total	\$159,912.30
 - Activity: Quarterly payment to Executive Secretary and deposit of membership dues.
- Executive Secretary's Report – Dean
 - Updated out website to reflect the new \$75 dues rate for 2022.
 - We need to communicate the increase to the membership
 - We need to figure out what we want to do with the life membership rate
 - Our Constant Contact account is prepaid through September. There are discounts if we do a 6- or 12-month prepay, but recommend doing month-to-month (\$66.50/month) since we will have a new system in place in less than six months.
 - At this time there are 431 members current with dues.
- Foundation Update – Lara and Dean

- Continuing to offer webinars.
- 2020 contributors will get a founding contributor sticker.
- Regional Rep Updates
 - Southern – Holly
 - Networking meet-up next week. Working on survey for best timing/location for future in-person meeting.
 - Western – Luran
 - Hosting a half-day volunteer-based programs virtual conference on December 8th – all regions are invited.
 - North Central – Erika
 - DEI event planned for November – will begin advertising soon. Going to keep it regional as a trial run and if successful will consider a larger event for all of ANREP.
 - Northeast – Danielle not present

6. Reports from Committees

- Nominations – Lara
 - We have nominations for all positions except president-elect, but there is someone who has verbally committed but not yet formally nominated.
 - Hope to open voting by the end of August.
- Communications – Chad
 - Kevin will contact a member who volunteered to chair this committee.
 - Chad is talking to a member who is considering volunteering to do the newsletter.
- 2022 Conference – Beth
 - Waiting for MSU to build conference website.
 - Given the growing uncertainty over COVID, we may need to discuss contingencies at some point.

7. Unfinished business

- Award plaques
 - Kevin is working on having the ANREP service award plaque made for Darryl.
 - We add award plaques for major achievement awards to the budget
- Website membership management services options
 - Dean looked into MemberClicks, which is used by several other JCEP organizations. It is more expensive than other options but very complete. Cost would be \$3.5-5k/year plus one-time \$999 onboarding fee.
 - MemberLeap, another service we are considering, is willing to work with us on pricing. – need exact quote and something in writing regarding future increases
 - Darryl is interested in serving (with compensation) as a backup webmaster if we move away from our current system

8. New business

- NAAEE funding
 - We are an education dissemination partner for a grant received by the North American Association for Environmental Education (NAAEE). We will receive \$9,500 this year, smaller amounts in subsequent years. The first year of the project ends May 2022.
 - We are responsible for completing 10 items. Examples:
 - Attending their next two conferences (Holly and Alicia will be attending for 2021)

- Follow them on social media (Dean will take care of Facebook and LinkedIn, Chad already did Twitter)
- Share info on how to sign up for and submit to our newsletter – Lara will share the sign-up link, and we will forward the next call for newsletter content to them.
- Share info on our annual conference (Lara will provide info) and allow them to table/present.
- Share ee360+ info with our networks
- There are some reporting requirements
- Lifetime member rate – should this be increased along with the annual dues rate? Lara will review the bylaws on this.

9. Adjournment

- The next regular board meeting will be September 15, 2021 @ 3:00 PM ET
- The meeting adjourned at 4:05 PM ET.