

## **ANREP Executive Committee Meeting**

**Sept. 15, 2021**

**3:00 PM – 4:30 PM ET**

### **Minutes**

**Attending:** Holly Abeels (Southern Region Rep.), Alicia Betancourt (President), Danielle Rhea (Northeast Region Rep), Dean Solomon (Executive Secretary), Erika Lyon (North Central Region Rep), Chad Cook (Treasurer), Lara Milligan (Past-President), Eric Norland (NIFA Liaison), Lauren Grand (Western Region Rep.)

**Not Attending:** Beth Clawson (President-Elect), Kevin Zobrist (Secretary)

**Guests:** William “Bill” Warren, Jen Dindinger, Andy Lazur, Joe Bonnell

### **Agenda**

#### **1. Roll Call/Introductions.**

#### **2. Assignment of Minute Proofreaders**

- Recorder: Holly Abeels
- Proofreaders: Alicia Betancourt, Danielle Rhea

#### **3. Agenda Approval**

- Erika made a motion. Chad seconded.

#### **4. Approval of Meeting Minutes**

- Kevin will send out the meeting minutes at a later date.

#### **5. Reports from Officers, Initiatives, and Current Conference Committee**

- ANREP Strategic Plan presentation
  - Bill discussed the strategic plan and described process. Bill shared the plan to go over what’s in the plan. Erika did the graphic design. Used top 5 goals as were selected in the survey that went out to membership and incorporated into final list of values and priority goals. No objectives for each goal to keep plan less wordy and allow board and committees to develop their own specific objectives. Send comments and suggested edits on goals to Bill by next Wednesday.
- Treasurer’s Report – Chad Cook
  - ANREP balances as of 8/31/2021
    - Checking - \$88,704.82
    - Conference Checking - \$21,918.83
    - Escrow Savings - \$26,793.88
    - CD - \$20,075.11
    - TOTAL ASSETS - \$157,492.64
    - Previous total - \$158,207.43
  - See Treasurer’s report for further details
- Executive Secretary’s Report – Dean Solomon
  - Dean sent website options for member services document. Look at document for bid comparisons and details.
  - Lara moved to choose MemberLeap as our association software. Holly seconded. Discussion – Alicia would like to in addition continue to pay Darryl through the end of the year at least for

the integration and moving of our website over process. Dean mentioned that the bids presented are the rates as of today with projected yearly costs as estimates. Motion approved.

- Dean will talk with Darryl about transition and make sure at least membership dues and awards components are working first. Possibly create a transition team to move things forward and give them authority to make decisions moving forward without always coming back to the board for decisions.
- Erika made a motion to create an ad-hoc transition team. Chad seconded. Motion approved. Dean, Chad, and Erika volunteered to be on the transition team. Include Darryl on the team. Lauren said she would help with any awards questions.
- Need to get the word out about the dues increase for coming year as members will be renewing soon.
- Executive Secretary report details: Based on the Executive Committee recommendation in August, I solicited association software bids from MemberClicks and MemberLeap. Last month Beth I participated in a demonstration call with a MemberClicks representative. Results and analysis in a separate document.
- Worked with Lara to update the list of state chapter presidents.
- Memberships are still trickling in. Update as of September 9, 2021:
  - 436 members current with dues (paid for 2021 or 2022)
    - Life members – 14
    - 2021 - 422 (including 3 new members since August 11, 2021)
  - Last paid for 2020 – 49
  - Last paid for 2019 – 47
- NIFA Update – Eric Norland
  - Standing up division on climate change. When NIFA moved to Kansas City everyone resigned so they are bringing that division back. Three new program leaders in environment and natural resources. Getting back to a full complement of staff in most of disciplines in natural resources. Now advertising vacancies as Kansas City or remote duty location TBD. Current employees can also select a remote duty station (no desk if come into office – locality pay would be based on remote duty location) or telework with a telework agreement (have a desk and would come into office from time to time). USFWS having discussion about migratory birds and agriculture lands. Reconciliations at Capitol being discussed that include significant increase in funding for climate change work within USDA. Getting ready for COP26. Tremendous support within NIFA for Cooperative Extension system.
- JCEP Update – Alicia
  - Still planning ELC and PILD in person.
- Foundation Update – Lara Milligan and Dean Solomon
  - Eric Norland will be guest speaker at next Foundation webinar on Monday.
  - Continuing to offer monthly webinars.
  - Trustees trying to find a big corporate sponsor to reach out to.
  - NREEF link to donation - \$20.21 in 2021. Switch Amazon smile donation recipient to NREEF.
  - Would like to do one time mailing to all ANREP members – would like ANREP board's approval. No one objected.
- Regional Rep Updates
  - Southern region– Holly Abeels
    - Sent south region survey asking for input about in-person meeting and got 27 responses so far. Will put another plug in for more responses.
  - Western region- Lauren Grand
    - Still on track to do volunteer workshop. Idaho will be planning next regional meeting.

- North Central – Erika Lyon
  - DEI webinar still moving forward. Will send flyer to board and please provide suggestions or comments. Want to send to 1890 institutions who might not be aware of ANREP and use as a promotional opportunity.
- Northeast region – Danielle Rhea
  - Still haven't heard back from New York. Working on a survey about a regional get together.
- Nominations for Regional Reps/ANREP Board – Lara
  - Ballot sent out. Good competition except for on President-Elect. Already 80+ people have submitted ballot. Remind people to submit ballot – if they didn't get their unique ballot or can't find it email voteanrep email.

## 6. Reports from Committees

- Communications – Chad Cook
  - Hadn't heard back from Tim Daly. Emailed him again before the meeting to see if he's still interested.
- 2022 Conference – Beth Clawson
  - Have subcommittees finishing process for RFPs and keynotes. Made good contacts in Kalamazoo for walking tour.
  - ANR committee working on website and design.
  - Don't know who should be signing contracts because they restructured that department. Looking to get someone else to sign. University wants to know if ANREP has financial backing for minimums in the agreement especially for minimums that might need to be paid up front. Send current ANREP balance sheet with contract to confirm ANREP has funds to cover costs.
  - Lauren asked about where/who the burden of risk lies – since OSU assumed burden of risk for the 2020 conference. Dean said to look at past contracts - there's usually a shared risk mentioned since there's also a shared benefit. Dean confirmed 2016 contract said shared risk was between ANREP and NACDEP so not with the university.
- Looking for hosts for 2024 – announcement went out, still looking for hosts

## 7. Unfinished business

- ANREP Website decision
  - See discussion under Executive Secretary's report.

## 8. New business

- Discuss payment options
  - See discussion under Executive Secretary's report

## 9. Adjournment

- The next regular board meeting will be October 20, 2021 @ 3:00 PM ET
- The meeting adjourned at 4:25pm ET