

ANREP Executive Committee Meeting

November 17, 2021

3:00 PM – 4:30 PM ET

Final Approved Minutes

Attending: Holly Abeels (Southern Region Rep.), Alicia Betancourt (President), Beth Clawson (President-Elect), Chad Cook (Treasurer), Lauren Grand (Western Region Rep.), Erika Lyon (North Central Region Rep), Lara Milligan (Past-President), Eric Norland (NIFA Liaison), Danielle Rhea (Northeast Region Rep), Dean Solomon (Executive Secretary), Kevin Zobrist (Secretary)

Not Attending:

Guests: Abbey Tyrna (secretary-elect)

Agenda

1. Roll Call/Introductions.

- There is a quorum.

2. Assignment of Minute Proofreaders

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Alicia, Danielle

3. Agenda Approval

- A motion carried to approve the agenda.

4. Approval of Meeting Minutes

- A motion carried to approve the October minutes.

5. Reports from Officers, Initiatives, and Current Conference Committee

- Treasurer's Report – Chad Cook
 - Account balances on 10/31/2021:

▪ Checking – 7411	\$89,052.16
▪ Conference Checking – 5982	\$21,018.83
▪ Escrow Savings – 5995	\$26,794.33
▪ CD 2150	\$20,078.46
▪ Total Assets	\$156,943.78
▪ Previous Total	\$157,636.90
 - Draft 2022 budget is not yet available. It is not expected to change much.
 - CD is due. The interest rate for renewal is very low—we should look for better options.
 - Activity: Made first payment to MemberLeap. Renewals are coming in.
- Executive Secretary's Report – Dean
 - Construction of the new ANREP website and member management system is ongoing, with the goal of a December transition in time for 2022 invoices.
 - Most of the website content has been migrated. Dated info on the current website is not being transferred.
 - The member database has been transferred. The old system is still in use, and Dean will manually update the new database when we transition.

- The awards program is being set up in the new system and will have new features that should make the program easier to manage.
 - A new member billing system with PayPal integration is in process.
 - Darryl Outlaw will provide backup support for the new system – we have budgeted \$1k for this for 2022.
 - Memberships are slow this time of year. We have 441 members current with dues, compared to 354 a year ago.
- NIFA Update – Eric
 - USDA is involved in several initiatives that came out of the UN Climate Change Conference (COP26), including a climate smart partnership initiative, methane reduction, and eliminating deforestation.
 - The Civilian Climate Corps is an initiative created by Presidential executive order. NIFA is looking at youth and workforce development as part of this.
 - Eric is no longer forest resource management and national extension forester. Dr. Diomy Zamora is now in this position. He is an agroforestry specialist.
 - Eric has been talking to USFWS about migratory birds and agriculture, and some new partnerships may come out of this.
- JCEP Update – Alicia
 - Extension Leadership Conference (ELC) will be in person in Kansas City, and PILD will be in person April 3-5 in DC. RFPs are out for both conferences.
 - JCEP lost their executive secretary
- Foundation Update – Lara and Dean
 - Continuing to offer webinars.
 - The Foundation requests that the board consider having future conference sponsorships go through the Foundation
 - Donations would be tax-deductible and may elicit larger donations.
 - The Foundation would keep a small percentage.
- Regional Rep Updates
 - Southern – Holly
 - Met with Amy Scaroni, the new southern rep, to talk about transition.
 - Next quarterly meet-up will be in December
 - Western – Lauren
 - Dan Stark, the new western rep, is from Oregon and Lauren will be able to coordinate the transition with him.
 - Next regional meeting will be in 2023.
 - North Central – Erika
 - Had a regional meet-up via Zoom – 16 people attended; not all were ANREP members. Talked about resources for diversity, equity, and inclusion. Dean will work on setting up an ANREP YouTube channel to post the recording of this.
 - Need better contacts for 1890 and 1994 institutions to better connect with them.
 - Northeast – Danielle
 - Working on setting up a regional meet-up for next fall.

6. Reports from Committees

- Communications – Chad
 - The next newsletter (Chad's last) will come out soon. Lynn Dickinson will be the new editor.
 - A survey is in progress about communications preferences.
- 2022 Conference – Beth

- Beth rejected the proposed budget from MSU, which had a \$30k deficit and unnecessary upcharges, and has requested major cuts. We will need volunteers to help man the front desk at the conference, this will save money by not having to pay MSU folks to do it.
- RFP will be out soon – Beth has set a deadline of 11/24.
- Beth is pushing MSU to provide a significant donation.
- If the contract is not ready in time for next month’s meeting, heads will roll.
- Mike Morrison, the better posters guy, is willing to give a pre-conference workshop if we can cover his travel.
- We need a team of people to review RFP responses.
- 2024 Conference – Alicia
 - We have received two proposals for the 2024 conference, one from Georgia and one from Pennsylvania. We will need to decide at our next meeting. Whomever we don’t select, we can see if they are willing to resubmit for 2026.
- EEPro-NAAEE – Lara
 - We have done all of the ten requirements for our \$9,500 funding except following NAAEE on social media – Dean will take care of this.
 - There are a couple things we will need to budget for: travel to send ANREP reps to NAAEE’s next conference and scholarships to attend our and NAAEE’s conference.
- Membership, Nominations/elections – Lara
 - The election is done and we had good competition.

7. Unfinished business

- Payment options for states
 - We will be able to accommodate this with the new system. Per PayPal policies, we cannot charge the state chapters service fees for handling their dues.
- Conference abstract review system
 - We could pay \$25/month to do this in MemberLeap, but it would be better to keep having the hosting states do this since we only need this every two years.
- Tribute to Amy Grotta and Jim Finley
 - We could offer awards named after them

8. New business

- Onboarding new board members
 - New board members are invited to sit in on the December meeting.

9. Adjournment

- The next regular board meeting will be December 15, 2021 @ 3:00 PM ET
- The meeting adjourned at 4:23 PM ET.