**ANREP Executive Committee Meeting**

**May 18, 2022**

**3:00 PM – 5:00 PM ET**

**Meeting Agenda**

[**https://msu.zoom.us/j/94603633742?pwd=SFRtWTdYWmdabEtqRWFiRGY4QVhPdz09**](https://msu.zoom.us/j/94603633742?pwd=SFRtWTdYWmdabEtqRWFiRGY4QVhPdz09)

**Meeting ID: 946 0363 3742 Passcode: ANREPBOARD**

**Executive Board: Alicia Betancourt (Past-President), Beth Clawson (President), William Warren (President-Elect), Chad Cook (Treasurer), Holly Abeels (Secretary), Dean Solomon (Executive Secretary)**

**Region Reps: Amy Scaroni (Southern Region), Dan Stark (Western Region), Erika Lyon (North Central Region), Danielle Rhea (Northeast Region)**

**Initiatives & Committees Eric Norland (NIFA Liaison), James Henderson (DEI committee), Victor Blanco (Awards/Scholarship), Lara Milligan (**EEPro-NAAEE**),** Jenn Fetter (2024 Conference)

**Attending: Beth Clawson, Dean Solomon, William Warren, Alicia Betancourt, Erika Lyon, Holly Abeels, Danielle Rhea, Chad Cook, Victor Blanco, Amy Scaroni, Dan Stark (first 30 mins)**

**Not Attending:** Eric Norland, James Henderson, Lara Milligan, Jenn Fetter

**Guests:**

**AGENDA**

1. **Roll Call/Introductions.**
2. **Assignment of Minute Proofreaders**
   * **Recorder: Holly Abeels**
   * **Proofreaders: Alicia Betancourt and Danielle Rhea**
3. **Agenda Approval:** add JCEP update to agenda. Alicia moved to approve, Danielle seconded. Agenda approved.
4. **Consent agenda:**
   * **Approval of Meeting Minutes:** Alicia moved to approve, Amy seconded. Minutes approved.
   * **Accept into record accounting and officer reports**
   * Treasurer’s Report details – Chad Cook
     + See board packet report
     + More money going out for travel reimbursements to 2 JCEP meetings
     + Going to start on annual meeting report
   * Executive Secretary’s Report – Dean
     + See board packet report
     + Awards certificates ready to be printed. 158 award certificates, lots of team awards.
     + Put together template for business meetings and sent to individuals for including their information.
   * President Report - Beth
     + Most all work is for the conference.
     + Still need a communications chair. Have until Friday May 20th to hear back from interested individuals. Final reminder in regional reps news bulletin.
     + PILD conference planning committee member as well is needed – one person is interested so far.
     + Chad reached out to Diana Rashash who is interested in being newsletter editor.
     + Chad – money in budget for awards if needed. Achievement awards should get a plaque. Dean will look into getting plaques – company in Kalamazoo Beth recommended is an option. Beth could go pick them up.
5. Guest(s)- Reports
6. **Reports from Officers, Initiatives, and Current Conference Committee**

* NIFA Update – Eric
  + Not present
* EEPro-NAAEE – Lara
  + Not present
* JCEP Update – Alicia
  + In the process of filling out ELC & PILD planning committees.
  + Susan and Alicia are co-chairing PILD conference planning committee.
  + Bill Warren will give update during ANREP conference. CC him the JCEP Award awardee so he can announce during conference.
  + JCEP Award – Victor
    - Sent 2 nominations to the Board – Lara Milligan for podcast and Amanda Marek for edible ornamental FFL program. Victor thought nomination from Amanda had a bigger impact especially in regard to water conservation. Victor recommends Amanda Marek for award.
    - President and Awards Committee send recommendation to be awarded.
    - Copy Shelly and Peggy on recommendation so they can send the check - $250. ANREP will send check to awardee, JCEP will send reimbursement to ANREP. ANREP provides certificate.
  + ELC conference in Kansas City, PILD conference in Washington DC. Call for abstract to go out in July 2022.
* Foundation Update – Alicia, Dean
  + Working on having a table at conference. Bingo game and prizes.
* Initiatives Update – none present to report
  + CSI
  + NEWFI
  + NEEI – David Ripplinger
  + NNSLE – Liz Yongue, Linda Seals
* Regional Rep Updates
  + Southern – Amy
    - Regional reps met to discuss plans for regional meetings at national conference.
  + Western – Dan
    - No recent updates from the Western Division. A couple of people reached out to suggest getting together at the conference as a region.
  + North Central – Erika
    - No update. Any tasks to work on at conference? Beth – if you have time to volunteer reach out to volunteer coordinator for conference.
  + Northeast – Danielle
    - No updates.

1. **Reports from Committees** *(as needed)*

* Awards/Scholarship – Victor & Tim
  + Congratulate Dean and everyone on new system, worked great, user friendly, great for the co-chairs. Saved a lot of time for co-chairs.
  + Suggestion – do short kickoff meeting for judges before starting judging process, some judges had problems scoring.
  + Some categories still didn’t have nominations so maybe recommend people submit nomination for those awards in the future.
  + Alicia – maybe look at what was submitted to see if there are some categories that could be broken out more (ex. one specific for curriculum guides).
  + Victor – expect someone else to take the lead next year. Might do a debriefing with entire committee and judges for recommendations for next year. Work on continuity document for next year.
* Communications/Newsletter – Vacant
* Conference – 2022 – Beth; 2024 – Jenn
  + 2022
    - All hotels full in Kalamazoo.
    - 138 registrations, some students still getting registered.
    - 2 tours closed – south haven & wild fire (due to lack of participants)
    - Last minute emails going out
    - Overall budget in good shape. Entertainment on Wed night at banquet, craft beer speaker, craft beer tasting.
    - Donations needed for auction.
    - Executive Committee meeting or meal scheduled?
* DEI – James, Alicia, Lara
  + Reaching out to other associations and viewing websites on what they are doing for DEI strategies. Some organizations are doing innovative things and getting traction on DEI committees – have special board members on committees (1890, 1994 members).
  + To get 1890 buy in need to give them something of value to be involved in organization.
  + ANREP should sponsor professional development in DEI for members. Amy attended a workshop sponsored by SC Sea Grant that was impactful and could be an idea for a webinar or session/workshop during conference. Latesha S. Murray from University of South Carolina is a Social Justice Facilitator/Advocate who ran the Sea Grant DEI training. Her program is called “Welcome Table”.
  + Erika will send out curriculum for north central DEI professional development.
* Finance/Audit- Chris, Kris, Jennifer, Chad
  + Talked about getting together a bit more often for budget recommendations for the future.
  + Dean – might be due for financial review
* Membership, Nominations/elections – Alicia
  + Wait until after conference for elections. But have talked to Dean already. Talk to friends at ANREP for board and committee members.
  + Thinking July for call for nominations – 4 Board positions and committee chairs appointed. Alicia is the contact for those that are interested.
* Professional Development – Vacant
* Policy & Procedures – as needed
* Strategic Planning/Emerging Issues – Update Complete until 2025

1. **Unfinished business**
   * Letter for state associations to use EIN/501(c)6 – we are not covered to umbrella state chapters, they have to file for their own and use their own universities. Good idea not to offer.
2. **New business**
   * Communications/Newsletter vacancy
     + Chad reached out to Diana Rashash who is interested in being newsletter editor.
     + Communications will be a stand alone chair.
   * Conference business meeting
     + Working hard to get PPT around – planned 30 minutes.
     + Did get a representative from state tribal council for 5 min welcome to State of MI on behalf of all tribes.
     + Someone from state is coming – don’t know who is representing yet.
3. **Adjournment**

* Adjourn at 4:09PM ET
* The next regular board meeting is June 15, 2022 @ 3:00 PM ET