**ANREP Executive Committee Meeting**

**May 18, 2022**

**3:00 PM – 5:00 PM ET**

**Meeting Agenda**

[**https://msu.zoom.us/j/94603633742?pwd=SFRtWTdYWmdabEtqRWFiRGY4QVhPdz09**](https://msu.zoom.us/j/94603633742?pwd=SFRtWTdYWmdabEtqRWFiRGY4QVhPdz09)

**Meeting ID: 946 0363 3742 Passcode: ANREPBOARD**

**Executive Board: Alicia Betancourt (Past-President), Beth Clawson (President), William Warren (President-Elect), Chad Cook (Treasurer), Holly Abeels (Secretary), Dean Solomon (Executive Secretary)**

**Region Reps: Amy Scaroni (Southern Region), Dan Stark (Western Region), Erika Lyon (North Central Region), Danielle Rhea (Northeast Region)**

**Initiatives & Committees Eric Norland (NIFA Liaison), James Henderson (DEI committee), Victor Blanco (Awards/Scholarship), Lara Milligan (**EEPro-NAAEE**),** Jenn Fetter (2024 Conference)

**Attending: Beth Clawson, Dean Solomon, William Warren, Alicia Betancourt, Erika Lyon, Holly Abeels, Danielle Rhea, Chad Cook, Victor Blanco, Amy Scaroni, Dan Stark (first 30 mins)**

**Not Attending:** Eric Norland, James Henderson, Lara Milligan, Jenn Fetter

**Guests:**

**AGENDA**

1. **Roll Call/Introductions.**
2. **Assignment of Minute Proofreaders**
	* **Recorder: Holly Abeels**
	* **Proofreaders: Alicia Betancourt and Danielle Rhea**
3. **Agenda Approval:** add JCEP update to agenda. Alicia moved to approve, Danielle seconded. Agenda approved.
4. **Consent agenda:**
	* **Approval of Meeting Minutes:** Alicia moved to approve, Amy seconded. Minutes approved.
	* **Accept into record accounting and officer reports**
	* Treasurer’s Report details – Chad Cook
		+ See board packet report
		+ More money going out for travel reimbursements to 2 JCEP meetings
		+ Going to start on annual meeting report
	* Executive Secretary’s Report – Dean
		+ See board packet report
		+ Awards certificates ready to be printed. 158 award certificates, lots of team awards.
		+ Put together template for business meetings and sent to individuals for including their information.
	* President Report - Beth
		+ Most all work is for the conference.
		+ Still need a communications chair. Have until Friday May 20th to hear back from interested individuals. Final reminder in regional reps news bulletin.
		+ PILD conference planning committee member as well is needed – one person is interested so far.
		+ Chad reached out to Diana Rashash who is interested in being newsletter editor.
		+ Chad – money in budget for awards if needed. Achievement awards should get a plaque. Dean will look into getting plaques – company in Kalamazoo Beth recommended is an option. Beth could go pick them up.
5. Guest(s)- Reports
6. **Reports from Officers, Initiatives, and Current Conference Committee**
* NIFA Update – Eric
	+ Not present
* EEPro-NAAEE – Lara
	+ Not present
* JCEP Update – Alicia
	+ In the process of filling out ELC & PILD planning committees.
	+ Susan and Alicia are co-chairing PILD conference planning committee.
	+ Bill Warren will give update during ANREP conference. CC him the JCEP Award awardee so he can announce during conference.
	+ JCEP Award – Victor
		- Sent 2 nominations to the Board – Lara Milligan for podcast and Amanda Marek for edible ornamental FFL program. Victor thought nomination from Amanda had a bigger impact especially in regard to water conservation. Victor recommends Amanda Marek for award.
		- President and Awards Committee send recommendation to be awarded.
		- Copy Shelly and Peggy on recommendation so they can send the check - $250. ANREP will send check to awardee, JCEP will send reimbursement to ANREP. ANREP provides certificate.
	+ ELC conference in Kansas City, PILD conference in Washington DC. Call for abstract to go out in July 2022.
* Foundation Update – Alicia, Dean
	+ Working on having a table at conference. Bingo game and prizes.
* Initiatives Update – none present to report
	+ CSI
	+ NEWFI
	+ NEEI – David Ripplinger
	+ NNSLE – Liz Yongue, Linda Seals
* Regional Rep Updates
	+ Southern – Amy
		- Regional reps met to discuss plans for regional meetings at national conference.
	+ Western – Dan
		- No recent updates from the Western Division. A couple of people reached out to suggest getting together at the conference as a region.
	+ North Central – Erika
		- No update. Any tasks to work on at conference? Beth – if you have time to volunteer reach out to volunteer coordinator for conference.
	+ Northeast – Danielle
		- No updates.
1. **Reports from Committees** *(as needed)*
* Awards/Scholarship – Victor & Tim
	+ Congratulate Dean and everyone on new system, worked great, user friendly, great for the co-chairs. Saved a lot of time for co-chairs.
	+ Suggestion – do short kickoff meeting for judges before starting judging process, some judges had problems scoring.
	+ Some categories still didn’t have nominations so maybe recommend people submit nomination for those awards in the future.
	+ Alicia – maybe look at what was submitted to see if there are some categories that could be broken out more (ex. one specific for curriculum guides).
	+ Victor – expect someone else to take the lead next year. Might do a debriefing with entire committee and judges for recommendations for next year. Work on continuity document for next year.
* Communications/Newsletter – Vacant
* Conference – 2022 – Beth; 2024 – Jenn
	+ 2022
		- All hotels full in Kalamazoo.
		- 138 registrations, some students still getting registered.
		- 2 tours closed – south haven & wild fire (due to lack of participants)
		- Last minute emails going out
		- Overall budget in good shape. Entertainment on Wed night at banquet, craft beer speaker, craft beer tasting.
		- Donations needed for auction.
		- Executive Committee meeting or meal scheduled?
* DEI – James, Alicia, Lara
	+ Reaching out to other associations and viewing websites on what they are doing for DEI strategies. Some organizations are doing innovative things and getting traction on DEI committees – have special board members on committees (1890, 1994 members).
	+ To get 1890 buy in need to give them something of value to be involved in organization.
	+ ANREP should sponsor professional development in DEI for members. Amy attended a workshop sponsored by SC Sea Grant that was impactful and could be an idea for a webinar or session/workshop during conference. Latesha S. Murray from University of South Carolina is a Social Justice Facilitator/Advocate who ran the Sea Grant DEI training. Her program is called “Welcome Table”.
	+ Erika will send out curriculum for north central DEI professional development.
* Finance/Audit- Chris, Kris, Jennifer, Chad
	+ Talked about getting together a bit more often for budget recommendations for the future.
	+ Dean – might be due for financial review
* Membership, Nominations/elections – Alicia
	+ Wait until after conference for elections. But have talked to Dean already. Talk to friends at ANREP for board and committee members.
	+ Thinking July for call for nominations – 4 Board positions and committee chairs appointed. Alicia is the contact for those that are interested.
* Professional Development – Vacant
* Policy & Procedures – as needed
* Strategic Planning/Emerging Issues – Update Complete until 2025
1. **Unfinished business**
	* Letter for state associations to use EIN/501(c)6 – we are not covered to umbrella state chapters, they have to file for their own and use their own universities. Good idea not to offer.
2. **New business**
	* Communications/Newsletter vacancy
		+ Chad reached out to Diana Rashash who is interested in being newsletter editor.
		+ Communications will be a stand alone chair.
	* Conference business meeting
		+ Working hard to get PPT around – planned 30 minutes.
		+ Did get a representative from state tribal council for 5 min welcome to State of MI on behalf of all tribes.
		+ Someone from state is coming – don’t know who is representing yet.
3. **Adjournment**
* Adjourn at 4:09PM ET
* The next regular board meeting is June 15, 2022 @ 3:00 PM ET