

## **ANREP Executive Committee Meeting**

**July 20, 2022**

**3:00 PM – 5:00 PM ET**

### **Meeting Minutes**

**Attending:** Beth Clawson (President), William Warren (President-Elect), Holly Abeels (Secretary), Dean Solomon (Executive Secretary), Erika Lyon (North Central Region), Alicia Betancourt (Past-President), Amy Scaroni (Southern Region), Chad Cook (Treasurer), Danielle Rhea (Northeast Region), Jennifer Fawcett (NEWFI), Diana Rashash (Communications/Newsletter)

**Not Attending:** Dan Stark (Western Region), Eric Norland (NIFA Liaison), James Henderson (DEI committee), Victor Blanco (Awards/Scholarship), Lara Milligan (EEPro-NAAEE), Jenn Fetter (2024 Conference), Holly Campbell (Professional Development), David Ripplinger (NEEI), Linda Seals (NNSLE)

### **AGENDA**

#### **1. Roll Call/Introductions.**

#### **2. Assignment of Minute Proofreaders**

- **Recorder:** Holly Abeels
- **Proofreaders:** Amy Scaroni, Alicia Betancourt

#### **3. Agenda Approval:** Move Diana and Jennifer up to #5 Guest Reports. Alicia moved to approve the agenda. Chad seconded. Agenda approved.

#### **4. Consent Agenda:**

- Approval of May and June Meeting Minutes
  - Alicia moved to approve May and June meeting minutes, Chad seconded. Motion approved.
- Presidents Report – Beth
  - See Beth's report sent in the July board packet
  - Holly Campbell confirmed as Professional Development committee chair. Beth will send the name of the second person willing to support her.
- Treasurer's Report details – Chad Cook
  - See Chad's report in the July board packet
  - Budget is in good shape and we might be under budget for the year.
- Executive Secretary's Report – Dean Solomon
  - See Dean's report in the July board packet.
  - State dues collection policy recommendations document and ANREP delinquent dues policy options document – should act on these at the August meeting.
    - Can set the website system to not allow a member to log in if you are delinquent in your dues.
    - P&P manual doesn't match current practices.

- Dean will bring specific options to the August meeting on paths the Board can take for making a decision. This will allow the board to decide at the August meeting.

## 5. Guest(s)- Reports

- National Extension Wildland Fire Initiative (NEWFI) – Jennifer Fawcett
  - Had a call with Dean and Leadership Team to discuss the website. Dean gave the website a refresh and information on keeping it updated in the future.
  - Successful discussion around fire at ANREP meeting. Got a couple of new interested members.
  - Moving forward to maybe doing bi-monthly meetings next year, since there are a lot of topics to discuss.
  - Would like to put an update in one of the next ANREP newsletters.
  - Alicia - There is a small budget for initiatives in ANREP's budget so keep that in mind (\$1000 built into budget for all the initiatives). Beth – Don't hesitate to ask if you have an idea on how to use the funding.
- Communications/Newsletter – Diana Rashash
  - Definitely looking for initiative updates.
  - One regional rep per newsletter to provide an update for their region.
  - Award winners and scholarship winners. Will be reaching out to these to provide an article. Even if it's just a short blurb and link to award winning product (publication, video, etc.).
  - Alicia (with Dean's assistance) will help to gather abstracts on award winners for the newsletter article.
  - Need just regular articles from members as well – hoping to send out mid-August with an August 1<sup>st</sup> deadline. Next one will have November 1<sup>st</sup> deadline.
  - Alicia – upcoming conferences and professional development opportunities.
  - Beth – funnel information to Diana directly for now since she's looking for content.
  - Any feedback, additions, comments are welcome.

## 6. Reports from Officers, Initiatives, and Current Conference Committee

- JCEP Update – Alicia
  - Reorganization is ongoing.
  - Conference planning committees for ELC and PILD are underway.
  - JCEP spring board meeting attached to PILD. Discussing changing winter board meeting to a free-standing meeting.
  - Will outline a JCEP article for Diana for August newsletter.
- EEPro-NAAEE – Lara
  - From Lara email: I just wanted to let you know that I have corresponded with Renee Strnad and she has agreed to take over as the ANREP liaison with NAAEE for our ee360+ grant as a Dissemination Partner while I am on maternity leave (starting September 15<sup>th</sup>). She has great connections with NAAEE already and presented some great ideas and ways to spend the funds we have already received. I went over our current spending plan with her, but wanted to connect her with you all, and especially Dean and Chad as she will like be needing information from you all for her

role. **Dean** – As part of the agreement, we are to exhibit at the NAAEE Conference. Does ANREP already have a pull-up banner or materials to exhibit at a conference?

**Chad** – Renee will just need to work with you on the spending/accounting side of things.

- Foundation Update – Alicia, Dean
  - Good presence at the conference.
  - Had a meeting recently to discuss building awareness and boosting funds.
  - Hoping to create an outreach letter highlighting positions for Board of Trustees. Send Alicia and Dean a name of someone who likes to do fundraising or marketing.
- Initiatives Update
  - National Network for Sustainable Living Education (NNSLE) – Alicia, Linda Seals
    - Have been dormant since December. Need to regroup and have a discussion about moving forward – maybe just support NECI.
    - Alicia will talk with Linda and discuss finding an emergent leader to lead the initiative. Will update in December.
- Regional Rep Updates
  - Southern – Amy
    - No update. Need to follow up on the to-do list from the regional meeting at the ANREP conference.
  - Western – Dan
    - Not able to make it - EAB detected in Oregon.
  - North Central – Erika
    - Regional meeting at conference went well, good ideas for tours for professional development for next year.
  - Northeast – Danielle
    - Got last minute feedback for regional meetup. Planning fall event – afternoon webinar session. Will reach out if need funding.

## 7. Reports from Committees (*as needed*)

- Conference – 2022 – Beth
  - See Beth's report from the July board packet.
  - 1/3 of attendees responded to the conference survey. Being compiled into a report now.
  - Silent auction income of \$654. Technology was cool but not that cool (according to Dean) so it doesn't necessarily need to be used for the next conference.
  - Ask DEI committee chair, James, to talk with 2024 conference committee about how to get better representation at the next conference. Alicia will reach out to Renee, James, and the committee.
- Membership, Nominations/elections – Alicia
  - Took language from last year and sent out a message to members. Please put it out again in regional rep announcements. Regional reps think of members in your region who might be good especially for president-elect.

## 8. Unfinished business

- Confirming committee seats

- Holly Campbell, UGA professional development committee (see mentioned above under President's report).

#### **9. New business**

- Marketing idea: encourage members to donate speaking fees on their behalf to the foundation from small private talks or other similar groups that offer to pay a speaking fee. (i.e., garden clubs, museums, master naturalists, neighborhood associations, etc.), where we might otherwise offer our services completely for free.
  - NREEF discussion, Dean will take to them.
- Board Discussion: Biennial Conference alternating an in-person Conference with a virtual "Alternate or Off Year" offering (including annual meeting with that year's award announcements and limited professional development breakouts and networking opportunities).

#### **10. Adjournment**

- The next regular board meeting is August 17, 2022 @ 3:00 PM ET