

ANREP Executive Committee Meeting
September 21, 2022
3:00 PM – 5:00 PM ET
Meeting Minutes

Attending: Alicia Betancourt (Past-President), Beth Clawson (President), William Warren (President-Elect), Dean Solomon (Executive Secretary), Danielle Rhea (Northeast Region), Chad Cook (Treasurer), Amy Scaroni (Southern Region)

Not Attending: Holly Abeels (Secretary), Dan Stark (Western Region), Erika Lyon (North Central Region), Danielle Rhea (Northeast Region) Initiatives & Committees Eric Norland (NIFA Liaison), James Henderson (DEI committee), Victor Blanco (Awards/Scholarship), Renee Strnad (EEPro-NAAEE), Jenn Fetter (2024 Conference), Holly Campbell (Professional Development), David Ripplinger (NEEI), Jennifer Fawcett (NEWFI), Liz Younge (NNSLE)

Guests: None

1. **Roll Call/Introductions.** There is a quorum.
2. **Assignment of Minute Proofreaders**
 - **Recorder:** Danielle.
 - **Proofreaders:** Alicia, Bill
3. **Agenda Approval:** Chad moved to approve, Amy seconded. Agenda approved.
4. **Guest(s)-** No guests present
5. **Update Reports from outside groups and initiatives** (if reps are present to report)
 - NIFA Update – Eric – No report
 - JCEP Update – Alicia
 - Pushing ahead with PILD and ELC. Save the date and RFP for PILD proposals are due. ELC are past due.
 - EEPro-NAAEE – Renee – No report
 - Foundation Update – Alicia, Dean
 - Planning to do another webinar series next year. Would be interested in coordinating with Professional Development Committee. Probably more personal/networking based presentations compared to highly technical presentations about projects.
 - Foundation is still looking for good trustees. Would love to have representation from 1890 and 1994 institutions. May also reach out to former ANREP board members.
 - Would like to have a slot in the new executive committee orientation meeting to provide background to new officers.
 - Will check with JCEP to see if they could offer a scholarship on behalf of NREEF.

- National Extension Climate Initiative (NECI) – Jennison & Paul – no report
- Initiatives Update (if present to report)
 - National Extension Wild Fire Initiative (NEWFI) – Jennifer – no report
 - National Extension Energy Initiative (NEEI) – David – no report
 - National Network for Sustainable Living Education (NNSLE) – no report

6. Consent agenda:

- Approval of Meeting Minutes – Bill moved to approve minutes, Alicia seconded. Minutes approved.
- Presidents Report – Beth
 - Scholarships for NAAEE have been awarded to 8 applicants. There will be more money in the next two years.
 - Diana is always accepting newsletter articles.
 - Board retreat was earlier this week.
 - Will be sending out emails to committees about putting together board reports and workplans for the upcoming year.
- Treasurer’s Report details – Chad Cook
 - ANREP Balances as of 8/31/22
 - Checking (7411) \$ 97,447.62
 - Conference Checking (5982) \$ 24,965.66
 - Escrow Savings (5995) \$ 25,836.57
 - CD (2150) \$ 20,084.68
 - TOTAL ASSETS \$ 168,334.53
 - Previous total \$ 168,508.57
 - **Balances from Bank of America statements
 - Moved memberships that came through PayPal into account – will be reflected in next month’s balances
 - Will bring draft budget to meeting next month
 - ANREP added \$2,100 to NAAEE Scholarships so that all applicants could go. Funds came from money left over from conference scholarships. \
 - Bill moved to record Treasurer’s report, Beth seconded. Motion passes.
- Executive Secretary’s Report – Dean
 - We now have a baseline looking at how many members are using our website and have set up a Google Analytics account to learn more about how the website is being used.
- Regional Rep Updates
 - Southern – Amy
 - Held latest quarterly meeting. A regional member that won an award gave a presentation on her award and there was a lot of good discussion.
 - Will try to do a round of lightning talks at the December meeting to try to bring in more attendees.
 - Western – Dan – No report

- North Central – Erika – No report
- Northeast – Danielle
 - Registration open for regional event – about 15 people registered so far.

7. Reports from Committees *(as needed)*

- Awards/Scholarship – Victor & Tim – No report
- Communications/Newsletter – Lynn – No report
- Conference – 2024 – Jenn – No report
- DEI – James
 - Discussing renaming committee IDEA (Inclusion, diversity, equity, and access).
 - Opportunity to provide JEDI training to ANREP members if there is additional funding from the NAAEE grant (Southeastern Environmental Education Alliance <http://www.southeastee.com/jedi101.html>)
 - Beth stated this year’s NAAEE funds are used up, but we can discuss how to use subsequent funding.
 - Cost of JEDI training would be about \$1,000 – James will look into it and send to Beth.
 - Working on updating the affirmative action policy to become the DEI policy for ANREP.
- Finance/Audit- Chris, Kris, Jennifer – No report
- Membership, Nominations/elections – Alicia
 - Currently there are no nominations for board positions.
- Professional Development – Holly – No report
- Policy & Procedures – No report
- Strategic Planning/Emerging Issues – Update Complete until 2025

8. Unfinished business

- **Two-year membership**
 - Could set up a two-year membership as a separate option on the website. Conversation tabled for discussion next year.
- **Planning Retreat**
 - Everyone should take some time to fill out the form for ranking priorities from miro board
https://miro.com/app/board/uXjVPWG7tv0=?share_link_id=868264137333

9. New business – None

10. Adjournment

- The next regular board meeting is October 18, 2022 @ 3:00 PM ET