

ANREP Executive Committee Meeting
Wednesday, June 21, 2023
3:00 PM – 5:00 PM EST
Meeting Zoom Link:
<https://uidaho.zoom.us/j/82807105247>

Meeting Agenda

Attending: Bill Warren (President), Erika Lyon (President-Elect), Holly Abeels (Secretary), Dean Solomon (Executive Secretary), Dan Stark (Western Region), Beth Clawson (Past-President),

Not Attending: Georgia Peterson (North Central Region), Danielle Rhea (Northeast Region), Chad Cook (Treasurer), Amy Scaroni (Southern Region)

Guests: Carrie Berger (NEWFI)

1. **Roll Call/Introductions/Guests** – Quorum not present
2. **Additions to the agenda?** None
3. **Assignment of Minute Proofreaders** – Dan Stark and Beth Clawson
4. **Update Reports from outside groups and initiatives**
 - NREEF – Beth & Dean
 - Last week's meeting with Jack Payne. There is a recording but it has not been released yet.
 - NEWFI – Carrie Berger
 - Reporting on behalf of Jen Fawcett.
 - The leadership team meets regularly and hosts quarterly calls for members. Next call focused on smoke on August 15th from 3-4PM EDT. A flyer and registration will be released soon.
 - Association for Fire Ecology conference in December 4-8 in Monterey, CA. NEWFI contributed a proposal for a special session, an opportunity to share examples of Extension supporting interdisciplinary fire science and practice. Fire circle following special session.
 - Developed a workshop hosted by NC State. In-person June 7-9 Wildland Fire Workshop, free for Extension professionals. The workshop had presentations and hands-on activities. Participated in a prescribed burn.
5. **Approve Minutes:** Approve March, April, and June minutes in July, no quorum present.
6. **Presidents Report** – Bill
 - Preparation for 2023 ANREP Business meeting
 - Signing Award certificates
 - Board meeting prep

- Routine correspondence
- 7. Treasurer's Report** – (see Board packet)
- ANREP Balances as of 5/31/23
 - Checking (7411) \$ 115,528.32
 - Conference Checking (5982) \$ 34,767.05
 - Escrow Savings (5995) \$ 25,838.50
 - CD (2150) \$ 20,089.18
 - TOTAL ASSETS \$ 196,223.05
 - Previous total \$ 199,688.34
 - Balance Activity:
 - Withdrawals: Payment Google Workspace, Vieth Consulting, NAAEE invoices for DEI workshop, awards for award winners
 - Deposits: annual dues
- 8. Executive Secretary's Report** – Dean
- From Board packet online
 - Assisted with last month's annual business meeting, compiling the event PowerPoint, and presenting the business office update/membership data.
 - Met with Sarah Havens, Communications Committee Chairperson (and now newsletter editor) to introduce her to newsletter editing system and answer questions.
 - On June 16, sent dues reminders to 184 members who have not yet paid their 2023 dues.
 - Under James Henderson's leadership, developed the registration form and promotional materials for the fall JEDI training. Ten of the 20 participant slots are already filled.
 - Mailed award certificates and plaques to 2023 award nominators. We leave it up to the nominators to distribute certificates to other members of their team, if any.
 - Renewals continue to come in. As of June 16, 291 members have renewed or joined for 2023 (38 new members to date). Our total membership is 485, including life members.
 - 312 membership renewals for the year (as of 6/21/2023). About 75 behind from this time last year. Please put a plea in regional newsletters for membership renewals (emojis could help 😊).
 - Put together the conference scholarship form for this year. Budgeted up to \$500 a piece for non-conference scholarship proposals (i.e., Professional development). Will get with Chad to make sure he's okay with the form and then get it out to members.
- 9. Regional Rep Updates:**
- West – Dan
 - Fire season in the west, lots of activities to prepare for that.
- 10. Reports from Committees:**

- Conference Committee – Beth
 - Moving along well. Ready to have us look at bid for proposals marketing to open in July. Right on track so far. Dean had some feedback for them, they'll make the changes and be ready.
- Erika – PILD Conference week of April 12th, 2024

11. Old Business:

12. New business:

- P&P Manual Updates
 - Routine annual updates
 - Just waiting for DEI additions and deletions. Once those are inserted, the whole package will be presented to the board in July.
 - DEI policy addition: discussion and vote
 - Discussion about removing, moving, or changing line item “The ANREP Board’s Regional Representatives are encouraged to recruit two ANREP members from each of the four regions to serve on the DEI Committee.” This draft policy and language was already approved by the DEI committee.
 - Dean will add general language to the P&P that encourages all committees to recruit members from each region with assistance from Regional Representatives.
 - Discussion on “the how” of line item “Affect a communication-information system with the Association for the sharing of DEI policy deficiencies or limitations of mutual concern that need resolution.” Clarification on how this would be done; better define.
- ANREP elections
 - South and West regional representatives up for election this year. Ask regional representatives to put forward some potential names – at least 2 candidates.
 - Are regional representatives interested in serving in another position on the Board?
 - Beth is working on this and creating a shortlist. Asking for names to be submitted to Beth on recommendations sent to her by week of July 10th. President-Elect, Secretary, South and West Regional Reps are open positions for elections this year.
- 2024 Conference call for proposals announcement
 - Dean made one suggestion to the committee. Do we want to offer preference to abstract submitters who are current members of ANREP. Or encourage membership to submit (since we are down membership).
 - Statement “Abstract submitters are strongly encouraged to be ANREP members”. Ask if the submitter is an ANREP member. At the end of the submission, ask them to apply to be a member. Remind them ANREP members get reduced rate on registration.
 - Will tell Jen the proposal is approved but tell her about the discussion

above.

13. Adjournment at 4:19 PM EDT