

**ANREP (Association of Natural Resource
Extension Professionals) Executive Committee
Meeting**

**Wednesday, January 18, 2023
3:00 PM – 5:00 PM EST**

Meeting Minutes

Attending: Beth Clawson (Past-President), Bill Warren (President), Holly Abeels (Secretary), Dean Solomon (Executive Secretary), Erika Lyon (President-Elect), Chad Cook (Treasurer), Georgia Peterson (North Central Region), Danielle Rhea (Northeast Region)

Not Attending: Amy Scaroni (Southern Region), Dan Stark (Western Region)

Guests: Holly Campbell (Professional Development), Terra Freeman (Awards)

1. Roll Call/Introductions/Guests

2. Additions to the agenda?

3. Assignment of Minute Proofreaders

- Beth and Danielle

4. Update Reports from outside groups and initiatives

- EEPro – NAAEE (North American Association of Environmental Education) – see report in meeting packet from Renee Strnad
- NREEF (Natural Resource Extension Education Foundation) – Beth, Alicia, or Dean
 - Beth is now on the board
 - Dean - At the last meeting, formalized the trustees' list for 2023. Discussion on developing additional webinars to hear natural resource professionals' stories.
- ELC (Extension Leadership Conference) conference – email went out notifying people about the conference and encouraging people to attend. Looking through the committee assignments on the website, do we have a current ELC (Extension Leadership Conference) rep? Ana and Rachel are current representatives but it looks like they are coming off this year so might need new reps. Dean will investigate it.
- NNSLE (National Network for Sustainable Living Education) representatives – Alicia Betancourt and Linda Seals are the current co-chairs but are looking for new co-chairs. Needs to kick start if we will continue to support.

5. Approve Minutes

- Chad made a motion to approve the Dec meeting minutes. Beth seconded. Minutes approved.

6. Presidents Report – Bill

- See report in January meeting packet

- Email exchanges with 2024 conference chair and committee and partner leads on ANREP (Association of Natural Resource Extension Professionals) business. Will include Erika in the meeting request from Jen with 2024 conference, Beth and Dean already included – tentative meeting scheduled for Jan 27th at 1PM ET.

7. Treasurer’s Report – Chad

- See report in January meeting packet

8. Executive Secretary’s Report – Dean

- See report in January meeting packet
- A couple of months ago, regional reps asked if there was an easier way to see award nominations and awardees. Dean is sharing the spreadsheet that the awards committee uses for judges. Look under the Executive Committee section of the website – 2022 award submissions is the name of the document.
- Will send a note about viewing the meeting documents more easily.

9. Regional Rep Updates:

- North Central – Georgia
 - Nothing to report. Has met up with Erika about responsibilities.
- Southern – Amy
 - Showcased another southern region ANREP award winner at the Dec quarterly meetup. March, June, Sept, & Dec this year’s meetups. Will continue to highlight award winners. Plans to bring in someone for professional development training in Dec using \$250 allotted to regional reps.
- Northeast – Danielle
 - Similar meetups for this region. First one in March.
- Western - Dan

10. Reports from Committees:

- Awards Committee Update – Terra Freeman
 - Planning an awards webinar for January 24th at 1PM ET. Awards committee members to meet this Friday to discuss the webinar. Will record the Tuesday webinar for those that cannot make it.
 - Gathering awards judges. Could use more.
 - 4 submittals so far for awards. 😊 Deadline is February 28th.
- DEI (Diversity, Equity, and Inclusion) Committee – James
 - JEDI (Justice, Equity, Diversity, and Inclusion) training underway

11. Old Business:

- New ANREP JOE Representative needed
 - Dan Stark said he was interested in serving. Bill will check with him to confirm his commitment.
 - Will either bring it up at the next meeting for a vote or send out a request for a vote via email.
- NREEF scholarship proposal (from Dec. Board meeting)
 - Dean – this is still being worked on and discussed at NREEF’s end.
- Send cards to retiring members
 - If you know of anyone retiring or have ideas on how we can find out, bring it up

at any meeting. Regional reps can mention this in their newsletter – soliciting news on retiring members.

12. New business:

- Michelle Probst of U of Wisconsin has an interest in serving as ANREP’s PILD (Public Issues Leadership Development) representative to finish out current term till April 2025 – Board approval needed
 - Representative would fill up couple of months of current term and continue until next term ends in April 2025.
 - Georgia made a motion to approve Michelle as the representative. Danielle seconded. Motion approves.
 - Chad will let her know that she was approved and will connect her with Alicia. CC Bill so he can thank her.
- Regional reps to liaison between standing committees
 - Once we can build up activity within committees it will be easier to become a liaison.
 - Regional reps look at the list of standing committees – DEI, Professional Development, Awards, Scholarship, Communications, Membership, Finance - to see which you might be interested in being a liaison.
 - Chad is already the liaison with Finance committee.
 - Awards committee should plan to communicate regularly with Conference committee.
 - The scholarship committee needs to become active. Chad was going to pull a committee together to accept scholarship applications. Chad is already listed as chair on the website 😊
 - Need a regional rep to be a liaison with Holly Campbell – Professional Development committee. Georgia volunteered.
 - Danielle volunteered to liaison with DEI committee.
- Discuss next steps for Strategic Plan and strategies for building committee leadership/membership to implement specific Strategic goals in 2023
 - Link to summary document for discussion:
<https://drive.google.com/file/d/1nmuFCJcKtK-BHSPKU4N-EhtQ5HiJuO-A/view>
 - Link to Miro board from retreat:
https://miro.com/app/board/uXjVPWG7tv0=/?share_link_id=746031943942
 - Strategic goal 4
 - Organize outreach and efforts to diversify membership. The goal falls under DEI (Diversity, Equity, and Inclusion) committee. Bill will follow up with James on top points and starter activities that came from retreat.
 - Please look at the document and send suggestions to Bill on ways to establish implementation goals and activities.
 - Strategic goal 1
 - Dean suggestion: Get help from communications committee (need members) to help test out features on the new website to see which would be beneficial for members. Dean can turn features on and off but is

requesting help in determining which one's members would use.

- Also need information on how members want to communicate and network.
- Bill will put together an ask for the newsletter for people to volunteer to test out website features, networking opportunities and effectiveness, and pros and cons of these for reporting back to the board. As well as a general call, out for membership for committees.
- Chad – Will get one person from each region to serve on the communications committee. Ask reps to nominate someone.
- Strategic goal 2
 - Recruit members to professional development and task them with getting ideas for off-year professional development training.
- Strategic goal 3
 - Use NAAEE model to find other natural resources conferences that members could attend and promote their work and ANREP. Use scholarships for members to attend.

13. Adjournment at 4:41 PM ET