

# ANREP Executive Committee Meeting

## Wednesday, October 18, 2023

### Meeting Minutes

**Executive Board:** Beth Clawson (Past-President), Bill Warren (President), Erika Lyon (President-Elect), Chad Cook (Treasurer), Dean Solomon (Executive Secretary), Eric Norland (USDA-NIFA)

**Region Reps:** Amy Scaroni (Southern Region), Dan Stark (Western Region), Danielle Rhea (Northeast Region)

#### 1. Roll Call/Introductions/Guests

- Sarah Havens (Communications Chair)

#### 2. Additions to agenda?

- No additions made

#### 3. Assignment of Minute Proofreaders – Amy, Danielle

#### 4. Update Reports from outside groups and initiatives

- NIFA – Eric: Attended pre-release briefing on National Climate Assessment, which has gone through 7 technical reviews. Recommended as a great source of information for ANREP members and Extension in general to use in climate programs and professional development opportunities. Release date TBA.
- NREEF – Dean:
  - Foundation received \$1,171 honoring Don Hanley. Don's wife listed NREEF as a donation option in his obituary. Dean posted Don's interview from a few years ago onto the ANREP website's 'About' page.
  - Trustees are needed – Sandy Smith is coming back on, who was a former trustee and president of ANREP.
  - NREEF would like to work more with the professional development committee on PD webinars.

5. Approve Minutes – Amy motioned to approve the September minutes, Beth seconded, September minutes approved.

#### 6. Presidents Report – Bill

- Board meeting prep and routine correspondence. Along with Beth and Erika, prepared for the Executive Secretary's (Dean's) annual evaluation. Met with Dean and Erika for Dean's annual evaluation on September 25<sup>th</sup>. All good reviews, a discussion of defining expectations and additional roles was held. Bill, Erika and Beth have a brainstorming session next month to work on better defining expectations and roles.

#### 7. Treasurer's Report – Chad

- Almost no activity - \$0 deposits, bills went out for MemberLeap, Google, JEDI training.
- Will meet with finance committee next month to put together budget.

#### 8. Executive Secretary's Report – Dean

- 71 people voted as of today's meeting. Dean will send out another reminder later this week. Election going smoothly so far. Voting ends October 31.
  - Edited and uploaded the recording of our September 20 ANREP professional development webinar to the YouTube channel and informed registrants (many did not attend the live webinar). There have been 18 views since the recording was posted on Sept.26.
  - Worked with Sarah Havens and Lara Milligan to develop a social media options document for board member review, based on the discussion during September's Executive Committee meeting.
  - Completed 2023-24 Executive Secretary review with Bill, Erika and Beth. I'm thankful for the board's support and look forward to serving ANREP for another year.
  - Membership renewals trickled in over the past month. As of October13, 353 members have renewed or joined for 2023 (45 new members to date).Our total membership is 492, including life members.
9. Regional Rep Updates:
- Northeast – Danielle: No update
  - Northcentral – Georgia: Not present
  - Southern – Amy: Received request to share the National Urban Extension Conference, May 28-31, 2024 in Nashville, Tennessee, which Dean sent out through the listserv. Call for proposals available at [https://urldefense.com/v3/https://member.anrep.org/ct.php?lid=234656673&mm=83709521887;!!KGKeukY!zK-Oau3HGBnZ-PxBvDvAyfrE1cey5y1\\_08HII96FIhY1YsnDzvyEY48lq2c5mwkfwLnuV9xDIIZ0LPc\\$](https://urldefense.com/v3/https://member.anrep.org/ct.php?lid=234656673&mm=83709521887;!!KGKeukY!zK-Oau3HGBnZ-PxBvDvAyfrE1cey5y1_08HII96FIhY1YsnDzvyEY48lq2c5mwkfwLnuV9xDIIZ0LPc$). Encouraged Regional Reps to add to their monthly updates.
  - Western – Dan: Crazy rainy, warm weather in Oregon. Upcoming Biennial Conference of University Education in Natural Resources held April 23-24, 2024 might be of interest to the membership. Good interdisciplinary opportunity which Oregon State University is hosting. Abstracts due 2<sup>nd</sup> week of November. <https://www.forestry.oregonstate.edu/bcuenr/> Encouraged Regional Reps to add to monthly updates.
10. Reports from Committees:
- 2024 Conference Planning Update – Bill: RFPs for concurrent sessions and posters close on October 31st. Currently have 14 submissions. Possible extension of deadline. Field trip and keynote planning coming along. Jennifer mentioned giving the ANREP board the 8am-10am timeslot on Tuesday – board doesn't feel that we will need that much time. Awards held separate from business meeting during the event. Dean will start joining conference planning committee to help with promotion, build excitement for the conference.
- 11. Old Business:**
- ANREP elections update – Dean / Beth: Elections underway and voting will close on October 30<sup>th</sup>. Dean will resend notice later in the week.
  - ANREP Social Media Options – Sarah/Dean/Lara: The communications committee discussed Facebook as a viable option. Concern with lack of contributions – NREEF made commitment to help with this. The plan is to assign people to post following a schedule.

Would like to add content from Regional Reps. Slack was discussed as an option, which is more specific and allows for channels to be developed for communications among specialties. Facebook groups and Slack can be used to foster collaboration among members of organization. The website also has a function to create listservs that members can use as well as a feature that allows posts to be made to multiple social media platforms. ANREP does have an idle LinkedIn page that functions similar to Facebook except its more geared towards professionals. The question of whether social media should be outward facing to focus on bringing in new members, inward facing to allow for collaboration among current members, or both was addressed. A discussion was held on investing in the social media resources we already have.

**12. New business:**

- Chapter discussion on South Carolina becoming a club-type organization. Amy will check on progress.
- Board orientation in December – Dean will send Erika the agenda used last year.

**13. Adjournment**

*Minutes recorded by Erika*