

## ANREP Executive Committee Meeting

December 15, 2021

3:00 PM – 4:30 PM ET

### Minutes

**Attending:** Alicia Betancourt (President), Beth Clawson (President-Elect), Chad Cook (Treasurer), Lauren Grand (Western Region Rep.), Lara Milligan (Past-President), Eric Norland (NIFA Liaison), Danielle Rhea (Northeast Region Rep), Dean Solomon (Executive Secretary), Kevin Zobrist (Secretary)

**Not Attending:** Holly Abeels (Southern Region Rep.), Erika Lyon (North Central Region Rep),

**Guests:** Abbey Tyrna (incoming secretary), William Warren (incoming president-elect), Dan Stark (incoming western region rep.)

### Agenda

#### 1. Roll Call/Introductions.

- There is a quorum.

#### 2. Assignment of Minute Proofreaders

- Recorder: Kevin Zobrist, Secretary
- Proofreaders: Alicia, Lauren

#### 3. Agenda Approval

- A motion carried to approve the agenda.

#### 4. Approval of Meeting Minutes

- A motion carried to approve the October minutes.

#### 5. Reports from Officers, Initiatives, and Current Conference Committee

- Treasurer's Report – Chad Cook
  - Account balances on 11/30/2021:

▪ Checking – 7411	\$91,285.78
▪ Conference Checking – 5982	\$33,465.66
▪ Escrow Savings – 5995	\$26,794.55
▪ CD 2150	\$20,080.17
▪ Total Assets	\$171,626.16
▪ Previous Total	\$156,943.78
  - Will be changing how things are coded in Quicken to differentiate between operating budget vs conference budget.
  - Need to scope out expected travel costs for next year – will reach out to board members who are expecting to travel.
  - Finance committee will meet in January to finalize budget.
- Executive Secretary's Report – Dean
  - The new website is live! Dean provided a tour of the new site. There are many new features and functions.
  - We need to adopt a policy for collecting state dues.

- A motion carried to give Dean a \$500 bonus for his above and beyond work on getting the new website created.
- NIFA Update – Eric
  - This is a slow period for NIFA.
  - A bill in the senate right now includes significant funds for land grant universities, including Extension, formula funds, etc. to support climate change science.
  - RFA for RREA focus funds will come out in early 2022.
  - Mississippi River/Gulf of Mexico Hypoxia Task Force may provide opportunities for Extension in the future.
  - We discussed a standing DEI committee – to be addressed next month.
- JCEP Update – Alicia
  - In person ELC and PILD conferences are moving forward for 2022.
  - Policy change – the ANREP JCEP reps (president, past president, president elect) will no longer be required to attend all the other association conferences to participate in a JCEP presentation – the hosting association will be responsible for the JCEP presentations.
  - JCEP board member calendar term shifted to begin in May. For February meeting, Alicia, Beth, and Lara will go, and for April meeting it will be Alicia, Beth, Lara, and Bill as new president elect.
- Foundation Update – Lara and Dean
  - Need to revisit idea of having conference sponsorships go through NREEF for future conference (too late for 2022)
  - NREEF is seeking new Trustees, Alicia will start her term as Past-President, but Lara will be reaching out to select people to ask to serve as NREEF Trustee starting in 2022.
- Regional Rep Updates
  - Southern – Holly not present
  - Western – Lauren and Dan
    - Hosted a successful volunteer management workshop on the December 8th.
  - North Central – Erika not present
  - Northeast – Danielle
    - Still working on organizing a regional event – will likely be virtual.

## 6. Reports from Committees

- Communications – Chad
  - Dean and Lynn will look at how to do newsletters with the new system.
- 2022 Conference – Beth
  - MSU restructured contracts and grants department so the contract between MSU and ANREP is a little behind, but the restructure will make the contract process easier for us.
  - Radisson contract is now signed.
  - Conference website is now live.
  - Working on refining tour options. There will also be some suggested itineraries for self-guided tours.
  - The budget now shows an \$8k profit instead of a loss
    - MSU is giving us a break on some fees and expenses that will help with the budget.
    - Assumes \$10k in sponsorships.
    - Budget includes minimum \$7k to ANREP – we need to double check the RFP to see what was written in for this.
  - A call for abstract reviewers will go out in early 2022.
- 2024 Conference – Alicia

- The board voted to do Pennsylvania in 2024 and will ask Georgia if they would be willing to do 2026.
- EPro-NAAEE – Lara
  - We are waiting for payment from them.
- Membership, Nominations/elections – Alicia
  - Be thinking throughout the year of people who might be interested in serving on the board.

## **7. Unfinished business**

- Payment options for states – we will revisit this next month when we have more experience with the new system.
- Tribute to Amy Grotta and Jim Finley – the Awards Committee will discuss and make a recommendation to the board.

## **8. New business**

- The board discussed establishing a standing DEI committee – will discuss further next month.
- There is a discrepancy in how much the dues increase was supposed to be. We have it set up as \$75, but the last budget memo recommendation said \$70. A review of past minutes failed to reveal any documentation of the board ever voting on a specific amount of dues increase – only when the increase would take effect (2022). The board will need to formally vote on this in January.

## **9. Adjournment**

- The next regular board meeting will be January 19, 2022 @ 3:00 PM ET
- The meeting adjourned at 4:50 PM ET.